

SINGLE SOURCE CERTIFICATION

Authority is requested to make the following purchase under the provision of USF System Regulation USF4.02010(IV)(A)(2)(b) as a non-competitive purchase available from only one source. By submitting this form, department acknowledges that existing [exemptions](#) will not apply to this purchase. Single source requests exceeding \$75,000 must be signed by a Procurement Director and posted publicly for (3) business days.

DATE: 06/06/2023

ITEM(S): Assessment of the FCN vision, mission, and statutes and aligning the FCN to a draft strategic plan

PRICE: \$ 140,000.00 **FUND #:** 10000

SUPPLIER ID: 0000098033 **REQUISITION#:** 9331735

SUPPLIER NAME: HealthImpact

FEDERAL GRANT: Y N

In your words, describe the equipment, commodity, or contractual service. Explain how these specifications are essential to the accomplishment of your work:

Company to help USF build a strategic plan for the Florida Center for Nursing, which will include the vision, mission and statutes of the center: Strategic Plan, Annual Workplan, Long term goals based on data collected over the next few years.

In your own words, describe the reason(s) the item is not subject to competition from other sources and how the stated specification(s) restrict the requisition to only one supplier. Description may include unique features/compatibility/specifications/availability/delivery time frame etc. (Note: Price is not a valid reason).

Understanding of the Nursing Workforce and its complexity;the current state of the nursing workforce in the State of Florida as well as the nation. The company has an understanding of different types of nursing workforce centers throughout the country with state appropriations, and strategic goals that are statute driven. We were unable to find another company with this knowledge. The company has the expertise in this nursing workforce area. See website to look at the expertise of the staff and publications of nurse workforce.

In your own words, describe the due diligence conducted to validate this supplier as Single Source. Description SHOULD list all other suppliers with item(s)/service(s) with similar functions, your efforts to identify other suppliers, and why these suppliers would not qualify to submit a competitive quote.

Many companies that were located were only private sector and not public. Most are looking for recruiting for private institution or narrow sector of industry and focused on cost measures affiliated with it. We could not locate a company that was not narrow focused. Most consultants were looking for a ROI on investment and this was not what is needed. We are looking for strategic goals to balance the workforce in Florida.

DocuSigned by:

Jeff Elliott

6/7/2023 | 09:46 EDT

START 6/7/23 **END** 6/12/23

Approved By (Procurement)

DATE

PUBLIC POSTING DATES

Authority: USF4.02010(IV)(A)(2)(b)

Last Modified: 05/10/2021

OFFICE OF THE UNIVERSITY CONTROLLER, PROCUREMENT SERVICES

University of South Florida | 4202 E Fowler Avenue, | Tampa, FL 33620-4301

813-974-2481 | usf.edu/