



**UNIVERSITY OF
SOUTH FLORIDA**

Office of Supplier Diversity



Fun Activities to do During the Holiday Season

The Office of Supplier Diversity would like to wish you all a joyous and prosperous New Year. We will be closed for Winter Break from 1/20/2021- to 1/2/2022. During this time we will be taking the time to reflect on this

past year personally and professionally and spend quality time with our families and friends. We are excited for the new year ahead for we will come back in 2022 with new and improved ways to reach our business community.

In the meantime, we hope that you all take a breather and enjoy this time with your loved ones with these fun activities.

- Host an Ice skating social at your local ice skating rink.
- Florida is not as cold as our northern states but on that chilly night you can serve up some **Hot Buttered Rum with withVanilla Ice Cream Balls**
- **Bake Holiday Cookies** and hold a neighborhood and family cookie swap.
- **Make your own garland** with pine cones or other unique items that the children in your lives love. (Match Box Cars, Leggos, Dinosaurs figurines, etc.
- **Build a Snowman** with craft materials or a **snow ornament**.
- Go on a Scavenger Hunt. Arrange a hunt for kids by having them find animals, plants, or items that you can find in your local town or beach, or park.
- Take pictures of your time with loved ones, print them out, and frame it in a holiday festive frame to cherish for years to come.

The holiday season is about winding down for a bit and spending time with your loved ones so any activity you choose to do with them will be a great success.

Upcoming Selections for 2022

The University would like to inform you in advance of **three (3) continuing service contracts selections coming up next year**. Here is a list with approximate dates they will be advertised in the Florida Administrative Register:

- Asbestos consultants – Friday, January 28
- Architects – Friday, March 25
- Civil Engineers – Friday, June 24

PLEASE NOTE:

- Regardless of the discipline please sign up with the **Florida Administrative Register (FAR)**. That way you will obtain notification when the FAR notice posts and can follow the guidelines provided regarding submissions. This is a necessity to provide fairness to all firms and not show favoritism to one firm over the other. Instructions on how to register with Florida Administrative Register (FAR) can be found by [clicking here](#)
- Prior to the FAR notice being posted, it would be beneficial for a firm

to schedule a brief Microsoft Teams to meet and greet with Steve Laffert, Director - Design & Construction Facilities Management to ask any questions you may have about what we do, what to expect, etc. This is not required but may be helpful. **If you do want to meet with him, it MUST happen prior to the advertisement** hitting the street as we cannot schedule any discussions once the advertisement has been posted. To schedule your virtual meeting with Steve Lafferty, please send an email to [Terry Mead tmead@usf.edu](mailto:Terry.Mead@usf.edu) stating that you would like a meeting to discuss the three (3) upcoming selections.

Current Opportunities

Procurement Services supports the departmental sourcing efforts and ensures compliance with all applicable laws and policies. In addition, Procurement Services leads public solicitation events to acquire certain commodities and services which are widely used by USF or meet a certain spend threshold currently designated by the [Florida Board of Governors](#) regulations.

Please visit USF's [Public Solicitation Portal](#) to view current events open for bid.

Calendar/Events

Winter Break - December 20, 2021 - January 2, 2022, **USF Closed**

[Office of Supplier Diversity Calendar please check our website](#)