

CFS Governance Council Meeting Minutes

12/6/2016

Introduction

In attendance: Sarah Balmer, Sonya Jones, Debra Mowery, David Chiriboga, Tracy-Ann Gilbert-Smith, Norin Dollard, Karen Childs, Steve Roggenbaum, Jolenea Ferro, Eric Biel, Brenda Clarke

Announcement and Updates

Lynn Clingan was unable to attend but notified David that while the budget predictions are not completed, there does not seem to be any problems thus far.

The August 16 Minutes were reviewed and edited. The revisions were accepted.

Old Business:

None

New Business:

Much of the new business actions and discussion focused on the CFS Governance Document. Since the Council's last meeting, a number of persons had reviewed the document. The agreed-upon stylistic edits were put to vote and the CFS Council members voted to accept and approve the stylistic revisions.

A motion was made by Steve Roggenbaum to revise the Departmental Statement of Teaching Credentials to alleviate the problems that arose from the wording of the teaching credentials section specific to RMHC. The previous version placed restrictions on the credentialing of persons who could teach general courses such as research methods (as opposed to the credentialing of faculty who teach discipline-specific content). The proposed revision would allow RMHC to hire faculty to teach non-discipline specific courses without incurring problems with the external accreditation agency, SACS. The motion was seconded and put to vote, The CFS Council members voted to accept and approve the changed wording in the Statement of Teaching Credentials (Appendix Two).

Another motion by Steve Roggenbaum was to remove The Departmental Statement of Teaching Credentials from the CFS Governance Document and make it a stand-alone document. At issue was the length of time necessary to actually attain all the necessary approvals to the Governance Document, and whether it would expedite changes in the teaching credentials section by having it external to the Governance Document. The discussion among the CFSGC council members centered on whether to retain or not retain the Statement of Teaching Credentials within the CFS Governance Document. One particular concern if the statement is not in the governance document was how to ensure that faculty will continue to have a voice in future changes to the credentials and experience required of faculty who teach CFS students. The motion was seconded and after discussion the CFS Council members voted against the motion. Therefor the Statement of Teaching Credentials will remain in the Governance Document. The council member agreed to revisit this issue in the New Year, if necessary. It was suggested that the Chair of the Governance Council bring this matter up at the next departmental faculty meeting.

A motion was made by Dave Chiriboga that the section of the Governance Document entitled “CFS Governance Document Adoption History” be updated by the Chair of the Governance Council without vote from the Department. Seconded, the motion was discussed and approved by Council members.

Other Business:

MHC Maintenance

David to follow up with Stefan Pheko about two issues: a lack of effective and timely communication to CFS faculty/staff [examples included general office security given the work being done by outside contractors specifically related to HIPPA zone offices and anticipated construction to build a wall/office in the CFBH area formerly known as TREAD] and overall facilities management in the CFS areas (i.e. cleanliness/out of service restrooms).

CFSGC Revised Document Vote

David will send out the revised CFSGC document to the Department. The email will include a brief summary of the changes and color-coded highlights to indicate the sections with major changes. A survey monkey vote will then be broadcast, with the voting deadline being December 15, 2016 (the short notice was required due to the need to get the revised Statement of Teaching Credentials approved).

Future Meeting Dates:

Tuesday, March 21 at 1pm (Room 2502 E)