

CFS Faculty Subcommittee Minutes  
June 21, 2013  
1:00-2:00 pm  
Westside A

Attending Members: Liz Perkins, Ray Miltenberger, Tom Massey, Donna Burton, & Jolenea Ferro

Meeting was called to order at 1:08 pm.

- The minutes from the meeting on March 21, 2013 were reviewed; Tom Massey made a motion to approve the minutes and Ray Miltenberger seconded the motion. The minutes were approved and accepted with no changes or corrections.
  
- A draft of the proposed Academic Programs & Curriculum Committee (APCC) was reviewed by members, with the following discussion and recommendations:
  - Regarding the frequency of meetings, there was a recommendation to change the language pertaining to the committee meeting once per month, to the committee meeting as needed, according to the schedule determined by the committee members.
  - Regarding the appointment of students to the committee, there was a recommendation that the selection be representative of both master's and doctoral level students.
  - There was a recommendation that the term for student members be specified as one year.
  - Liz Perkins indicated that she has spoken to Bruce Levin regarding being the chair for the CFS APCC committee in this first year, and there was general agreement with this. Dr. Levin has served on the COPH CFH curriculum committee for several years and has experience in this area.
  - There was a request for a motion to approve the proposed Academic Programs & Curriculum Committee draft, with the changes recommended thus far in this meeting. Ray Miltenberger made this motion and it was seconded by Tom Massey. The motion was approved by all members present.
  
- Discussion of interim statement of teaching credentials ensued with recommendations for minor changes, including:
  - It was recommended that the first sentence be deleted, in light of limits to the definition of behavioral health. It was determined that the document was explanatory of the scope of programs within the Department of Child & Family Studies without this defining statement.

- The term applied behavioral analysis in the third paragraph will be corrected to read applied behavior analysis.
  - A motion was requested to accept the Interim Statement of Teaching Credentials. Ray Miltenberger so moved and Tom Massey seconded the motion which was then approved by all members present.
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- There was discussion related to funding and logistics for the teaching of summer courses by 9-month faculty.
  - There was a brief discussion of the recent meeting of tenure track faculty.
  - A brief update of the new master's degree program was discussed.
  - The next subcommittee meeting was scheduled for September 12, 2013 at 1:00 pm. The meeting room is Westside E.
  - The meeting was adjourned at 2:03pm.