

CFS Faculty Sub-Committee

September 15, 2014

1:00 PM

Westside D

Minutes

Members In Attendance: Sarah Bloom (Chair), Jolenea Ferro, Elizabeth Perkins, Donna Cohen

A. Call to order: The meeting was called to order by Sarah Bloom at 1:05 PM

B. Minutes Approval: Elizabeth Perkins made the motion to approve the minutes of June 19, 2014, seconded by Donna Cohen, and passed unanimously.

C. Brief Committee Reports/Updates

- Sarah Bloom provided the update

D. Update rom the Tenure and Promotion Guidelines Committee

- The committee has been formed but hasn't yet met. Members include: Lise Fox, Jolenea Ferro, Andrew Samaha, and Kim Crosland. Other members needed from other CFS divisions.
- There is a need to review FMHI guidelines as part of the process and to address the issue of the differences between tenure and non-tenure faculty.

E. Admissions committees Amendment to CFS Governance Document (Bruce Levin)

- There was a long discussion about admissions to graduate certificate programs that included: 1) SACs requirements that may impact whether there is a need for a committee to approve admissions rather than a simple approval by the director of the program; 2) standards for admissions, and 3) possible grievances of admission decisions.
- The committee decided a meeting was needed with the certificate directors to discuss protocols for their own admissions committee
- There were minor word changes. However, the primary issue identified at the last meeting (i.e., that the committee would handle both admissions and student affairs) was resolved in the new proposed amendment in which a separate Student Affairs Committee was proposed.

F. Discussion of the Emeritus Policy amendment to the CFS Governance Document

- The committee met in the week prior to this week. Committee members included:

Elizabeth Perkins, Tracy-Ann Gilbert-Smith, and a third person.

- Committee members used the USF emeritus policy as the basis for their recommendations.
- Findings:
 - If Emeritus faculty want to participate in meetings, it must be added to CFS by-laws
 - There is an issue about Emeritus faculty sending emails that are not representative of university policy
 - Should CFS add faculty that are non-tenured since they are not included in USF guidelines.
- Voting and further discussion was referred to the full CFS Governance Committee meeting.

G. New Business

No new business

Adjournment

Motion to adjourn by Jolenea Ferro and second by Andrew Samaha.

Minutes prepared by Jolenea Ferro