

CFS Governance Council

September 15, 2014

Westside D

Minutes

Members in Attendance: Sarah Bloom (Chair), Ron Menard, Lise Fox, Andrew Samaha, Elizabeth Perkins, Tracy-Ann Gilbert-Smith; Sonya Jones, Norin Dollard, Donna Burton, Karen Childs

- A. **Call to Order:** The meeting was called to order by Sarah Bloom at 2:15 pm
- B. **Minutes Approval:** Elizabeth Perkins made the motion to approve the minutes of 6.19.14, seconded by Andrew Samaha and passed unanimously
- C. **Tenure and Promotion Committee Update**
 - a. Committee needs more members with a focus on ensuring we have diversity in rank and type of faculty line. Norin will recruit additional members with a focus on representation from the “assistant in” line and “research professor line”.
 - b. Lise Fox agreed to chair the committee
- D. **Admissions Committee**
 - a. The committee is developing an amendment for the Governance Document that will provide for separate committees related to each academic program.
 - b. Language will be drafted and circulated for broader stakeholder input.
- E. **Emeritus Policy Committee**
 - a. Committee is developing language to address how emeritus faculty can participate in Department committees
 - b. Committee is discussing if language is needed to ensure there is adherence to the University code of conduct
 - c. Committee would like to include the research professor line as eligibility for emeritus status. This will be brought to the CBCS council for discussion.
 - d. The committee will return to Governance Council with amendments for discussion and approval.
- F. **New Business**
 - a. Orbitz for Business – There are many concerns with the use of Orbitz and the issues travelers are having. The Council decided to convene a small group of faculty and staff to discuss the concerns followed by a meeting with USF travel office and Orbitz to address issues.

Adjournment

Motion to adjourn by Donna, seconded by Ron. The meeting was adjourned at 3:15.

Next Meeting

Governance Council, December 8, 2014, 2:15, Westside D

Faculty Subcommittee, December 8, 2014, 1:00, Westside D

Minutes prepared by Lise Fox