

CFS Governance Council Minutes

**December 13, 2012      1:30 PM      MHC 1503**

<b>ATTENDING MEMBERS</b>	Nancy Burrus, Donna Burton, Kim Crosland, Marilyn Cureton, Dawn Khalil, Marty Kledzik, Dina Martinez Tyson, Tom Massey, Storie Miller, Ray Miltenberger, Elizabeth Perkins, Cindy Shockley, Tim Weil
<b>ABSENT MEMBERS</b>	None
<b>VISITING PRESENTERS</b>	David Chiriboga
<b>OBSERVERS</b>	
<b>REVIEW OF PREVIOUS MINUTES</b>	The October 2012 minutes were reviewed and approved.

Agenda: (attached)

**SENATE’S COUNCIL ON TECHNOLOGY FOR INSTRUCTION AND RESEARCH (CTIR): DAVID CHIRIBOGA**

<b>DISCUSSION</b>	Technology and Education	
	David Chiriboga serves on two senate councils – technology and education policy. He provided an update from both councils. He shared that within the next 8 – 12 months there will be a period of change for IT, with a shift from Blackboard to Canvas. Canvas will be voluntary until Fall 2013. There will also be a shift to student evaluations of faculty, and a pilot is being conducted now that requires evaluations to be completed online. The new system sends emails to all students prompting them to complete an evaluation. The pilot study revealed a 60% response rate. There is concern of the response rate. An overview of the pilot will be discussed in January, as both councils are concerned with the impact this will have on the students as well as the faculty evaluations.	
<b>MOTIONS</b>	None	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

**CFS LEADERSHIP MEETING REPORT**ELIZABETH  
PERKINS

<b>DISCUSSION</b>	None	
There was nothing new to report, as there has been no leadership meeting since the last meeting.		
<b>MOTIONS</b>	None	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

**CBCS GOVERNANCE COUNCIL**

TOM MASSEY

<b>DISCUSSION</b>	The members reviewed the promotion packet for the Research Professor ranked non-tenure position. Small verbiage changes were also made to the Research Associate and Associate Professors to the standards are more in line with the main campus descriptions.	
<b>MOTIONS</b>	None	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

**2013 GUESTS**

ELIZABETH PERKINS

<b>DISCUSSION</b>	Elizabeth asked if anyone had suggestions for guest speakers for 2013.	
Suggestions included Mario Hernandez, Lynn Clingan, someone to discuss grant application procedures, and someone to discuss the new requirement of hiring independent consultants as USF employees.		
<b>MOTIONS</b>	None	

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Put list together	Elizabeth Perkins	March 21

**QUARTERLY MEETINGS**

LIZ PERKINS

<b>DISCUSSION</b>	The meetings will be held quarterly and will be held in MHC 1503, space permitting.

**NEW BUSINESS**

STORIE MILLER

<b>DISCUSSION</b>	Tim Weil discussed the issue of grounds crew maintenance noise becoming a large concern during teaching since more classes are being taught at this location.	
<b>MOTIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Check with physical plant to see if times can be changed to avoid hearing issues and distractions during class.	Marty Kledzik	March 21

<b>NEXT MEETING DATE</b>	March 21: 1:00 - Faculty Subcommittee Meeting (Westside D) 1:30 - CFS Governance Council Meeting (Westside D)
<b>ADJOURNED TIME</b>	2:30 PM