

## Meeting Notes – March 8, 2021

### College of Behavioral and Community Sciences

#### Curriculum Committee Meeting – MHC 1141

<b>Members:</b>	Andrea Smith, Communication Sciences & Disorders, Chair Dawn Brown, School of Social Work Tammy Smith, Child & Family Studies Andrew Franz, Criminology Khary Rigg, Mental Health Law & Policy Bill Haley, School of Aging Studies
<b>Ex-Officio:</b>	Jennifer Lister, Associate Dean, Academic Affairs Lisa Landis, Director, Student Academic Support Services Patty Cleveland, Committee Staff
<b>Guests:</b>	Vicky Buckles, CFS; Liz Cass, CCJ

#### Welcome and Review Agenda:

1. Call to Order: meeting held virtually in Teams

#### New Business:

1. CCJ 6638 Seminar in Nature and Causes of Crime: course change proposal (Liz Cass): correcting a mistake in course description; this is a variable topic course and requires a more generic course description; updates to proposal: justification section, required or elective, areas of knowledge, need/demand, majors; syllabus and proposal need to match, use generic course description from syllabus; update course objectives, SLO's, content of course, list # of credits, use syllabus template (ATLE), assignments and grading scale need to match, update course schedule with due dates. Re-review at April meeting.
2. Social Work – Doctor of Philosophy: change admissions requirement (Sondra Fogel): change in admissions; GRE not applicable; no changes; proposal approved.
3. RCS 6457 Therapeutic Communication Skills for an Addiction Counselor: new course proposal (Vicky Buckles): related to Graduate catalog changes; need permanent course; spell out acronyms (CAP, MCAP), minor syllabus changes; proposal approved.
4. RCS 6458 Addiction Treatment with Special Populations: new course proposal (Vicky Buckles): also related to Graduate catalog changes; need permanent course; changes to proposal: qualifications to teach, changes to syllabus: course title info at top missing, double check Provost's link, update course objectives (content of course), no pre-reqs on syllabus, edit formatting; proposal approved with changes.