# Lianna Hernandez, MSW, RCSWI

HernandezL2@usf.edu | 813-396-0328

#### Education

Master of Social Work, University of South Florida, Tampa, FLSpring 2023Bachelor of Arts, University of Central Florida, Orlando, FLSpring 2019• Major: SociologyAssociate of Arts, Santa Fe College, Gainesville, FLSpring 2015

## Professional Experience

#### **Academic Services Administrator**

**August 2023-Present** 

University of South Florida, School of Social Work, Tampa FL

Provides academic support to faculty, adjunct faculty, students, and prospective students. Leads Academic Support Team in execution of administrative and academic support tasks. Administrative support for Curriculum Committee, including but not limited to meeting minutes, scheduling, and preparing materials for EPAS 2022 revisions. Serves as Graduate Contact for Social Work Therapeutic Modalities Graduate Certificate. Manages student graders, syllabi distribution/maintenance, adjunct faculty scheduling, social media/website for department, Federal Work Study student assistants, faculty credentialing and auditing. Serves as back-up and support for Academic Program Specialists.

# Research Support Assistant/Academic Program Specialist May

May 2023-August 2023

University of South Florida, College of Behavioral and Community Sciences, Tampa, FL Analyzed quantitative and qualitative data using statistical software packages such as SPSS 29. Organized research meetings with faculty members, staff, and students to discuss project progress. Designed surveys and questionnaires to collect primary data. Created reports summarizing research findings for presentation at conferences, manuscripts, and project reports. Conducted literature reviews to find relevant studies for inclusion in manuscripts and project reports. Completed various administrative tasks, aiding with special projects. Developed strategies for managing multiple assignments while meeting tight deadlines. Created and maintains adjunct and grader databases, using strong organizational skills.

#### **Student Assistant**

**February 2023-May 2023** 

University of South Florida, School of Social Work, Tampa, FL

Completed various administrative tasks, helping with special projects. Worked and managed multiple tasks to meet established deadlines. Monitored and updated departmental social media accounts. Aided in creating and maintaining adjunct databases, using strong organizational skills. Participated in special projects related to student affairs initiatives, proving flexibility and commitment. Managed incoming calls, emails, and mailings, displaying ability in computer applications such as Microsoft Office Suite.

#### **Student Grader**

**December 2021-May 2023** 

University of South Florida, School of Social Work, Tampa, FL

Graded fifty percent of coursework for five sections of SOW3802: Happiness and Wellbeing. Hosted office hours for students to discuss assignments, APA formatting, and coursework.

#### **Clinical Social Work Student Intern**

September 2022-April 2023

Bay Area Behavioral Services, Brandon, FL

Completed Master of Social Work requirements for clinical hours in field placement. Successfully created and met requirements of Advanced Clinical Field Learning Plans. Developed and kept relationships with community partners to ensure access to resources for clients. Supplied referrals to proper resources based on individual needs. Maintained correct documentation of all client interactions in accordance with agency regulations. Implemented evidence-based practices when delivering services to clients with varying needs and diagnoses.

## **Administrative Manager & Billing Specialist**

December 2019-December 2022

Play & Wellness Center of Gainesville, Gainesville, FL

Scheduled and supervised the work of administrative staff, supplying guidance and feedback to ensure productivity and high-performance standards. Optimized the use of technology and software to streamline administrative tasks and processes. Ensured compliance with all applicable laws and regulations related to administrative activities. Utilized excellent communication and people skills to collaborate with colleagues, clients, and vendors. Managed day-to-day operations of a clinical office environment including scheduling appointments, processing payments, billing insurance, and maintaining client files.

# **Certifications**

**Registered Clinical Social Worker Intern**, Florida Board of Mental Health Counseling, (ISW 19166), August 2023

Prolonged Exposure Web-Based Course, Medical University of South Carolina, July 2022

Human Subjects Research- Group 2. Social / Behavioral Research Investigators and Key Personnel Refresher Course, CITI Program, February 2022

Human Subjects Research- Group 2. Social / Behavioral Research Investigators and Key Personnel, CITI Program, September 2017

#### **Publications**

Taormina, T., **Hernandez**, L. (June 2023). Quarterly Report for Making Connections Program Evaluations.

## **Professional Affiliations**

Member, National Association of Social Workers

December 2021-Present

Member, American Public Health Association

August 2022-Present

American Public Health Association 2022 Annual Meeting & Expo

November 2022

Predictors of African American Men's Perceived Health in Health Equity and Anti-Oppressive Public Health Social Work Practice; Round table discussion.

## **Invited Presentations & Guest Lectures**

## **Guest Lecture on Social Work Profession/ USF's MSW Program**

Intro to Health Professions: HSC2000, Dr. Mehra, University of South Florida, October 2024

Community Practicum: CLP4941, Dr. Vicky Phares, University of South Florida, January 2024

Professional Seminar in Behavioral Healthcare: MHS4723, Dr. Biesen, University of South Florida, January 2024

Intro to Health Professions: HSC2000, Dr. Mehra, University of South Florida, October 2023

Professional Seminar in Behavioral Healthcare: MHS4723, Dr. Lanicia Marshall, University of South Florida, August 2023

# **MSW Student Representative**

Graduate Student Panel, University of South Florida, March 2023

#### **BRIDGE** Representative

*BSW Orientation*, University of South Florida; August 2022, January 2023, January 2024 *MSW Orientation*, University of South Florida, August 2022, December 2022, January

#### **Cohort Representative**

2023

MSW Orientation, University of South Florida, August 2022, December 2022

#### Honors & Awards

**Outstanding Graduate**, College of Behavioral & Community Sciences, University of South Florida, 2023.

Phi Alpha Honors Society, University of South Florida, 2023.

## Service

**Volunteer Research Assistant**, School of Social Work, University of South Florida; October 2021-May 2023

Member, Social Work Society, University of South Florida, August 2021-May 2023

**Director of Social Work**, BRIDGE (Building Relationships & Initiatives Dedicated to Gaining Equality) Clinic, University of South Florida; April 2022-April 2023

**Cohort Representative**, MSW Committee, University of South Florida; August 2021-December 2022

**Volunteer**, BRIDGE (Building Relationships & Initiatives Dedicated to Gaining Equality) Clinic, University of South Florida; January 2022-April 2022

# References

References are available upon request.