Gifts

It’s important for all employees of the USF System to have an understanding of the Florida Code of Ethics for Public Officers and Employees (the “FCOE”) and USF System Policy 0-027 prohibitions concerning employee solicitation or acceptance of gifts or benefits.

You probably have lots of questions about gifts: What do I need to know? Where can I go for advice about my specific situation?

This compliance-in-a-nutshell document will answer many of your questions, and will provide you with guidance that will help you do the right thing; however, this guidance is not intended to substitute for an employee’s consultation of official USF policy.

WHAT DO I NEED TO KNOW?

The FCOE prohibits USF System employees from asking for or accepting the following types of gifts:

1) Do not solicit or accept anything of value based upon any understanding that your official actions or judgment would be influenced thereby.

2) Do not solicit any gift from a lobbyist or vendor, where the gift is for your personal benefit or any other person.

3) Do not accept anything of value when you know, or reasonably should know, it was given to influence your official actions.

4) Do not accept a gift from a lobbyist or vendor that you know or reasonably believe has a value greater than $100.

WHERE CAN I GO FOR ADVICE ABOUT MY SPECIFIC SITUATION?

USF System Compliance & Ethics at 813-974-2705 or email them at eDisclose@usf.edu