

Gifts

It's important USF employees know the types of gifts they are prohibited from asking for or accepting under the Florida Code of Ethics for Public Officers and Employees (the "[FCOE](#)") and [USF Policy 0-027](#).

This compliance-in-a-nutshell document addresses common questions on this topic and guides employees in doing the right thing; however, this guidance is not intended to substitute for an employee's consultation of official USF regulation or policy.

WHAT DO I NEED TO KNOW?

USF employees must abide by the following gift rules under the FCOE:

- 1) Do not solicit or accept anything of value based upon any understanding that your official actions or judgment would be influenced thereby.**
- 2) Do not solicit any gift from a lobbyist or vendor, where the gift is for your personal benefit or any other person.**
- 3) Do not accept anything of value when you know, or reasonably should know, it was given to influence your official actions.**
- 4) Do not accept a gift from a lobbyist or vendor that you know or reasonably believe has a value greater than \$100.**

WHERE CAN I GO FOR ADVICE ABOUT MY SPECIFIC SITUATION?

Consult [USF Policy 0-027](#). Contact the [Office of Compliance & Ethics](#) by visiting their website, usf.edu/compliance-ethics/, or calling 813-974-4373, option 7.