



ADA PUBLIC ACCOMMODATION REQUEST FORM

In order for the University to address your request, the request must be received a minimum of 5 days prior to the event.

Please notify Shari Wilson, ADA Coordinator in the Office of Compliance and Ethics at 813-974-0068 within 48 hours if you are unable to attend the event and wish to cancel the requested accommodation.

1. Applicant Name: _____

Phone: _____ E-mail: _____

2. Event Name: _____ Date: _____ Time: _____

Location: _____

Sponsor of Event: _____ non-USF _____ USF Dept

Name of Sponsor _____ Phone: _____

I do not have this information, it is a public event.

3. Requested Accommodation(s):

- ASL Interpreter Braille Event Program Info
- Assistive Learning System Wheelchair Accessible Visual Aids
- CART OTHER Describe: _____

Accommodation Request Details and/or Comments

(NOTE: Personal assistants are not provided by the University. If you will have someone with you that needs to be seated/located with you, please check this box

Signature

Date

❖ **Deliver to: 4202 E. Fowler Avenue, ALN 172, Tampa, FL 33612**
Or FAX to: 813-974-4375,
Or E-mail to: sdwilson@usf.edu