

Volunteer Opportunities at OLLI-USF



Want to become involved in your OLLI? Please return a copy of OLLI's **Volunteer Application** to the OLLI office. You'll find the application on our website at www.usfseniors.org. Click on the "About Us" tab; then on "Volunteering," then, "Click Here to Become an OLLI Volunteer" or just go here: <https://goo.gl/azCvgR>

Volunteer power fuels OLLI-USF. Member-volunteers contribute the time, energy and effort that run this learning community. Benefits of volunteering include:

- forging new friendships with other member-volunteers
- meaningful work and recognition for your contributions
- the good feeling that comes with knowing you are making a difference in this community.

INSTRUCTIONAL VOLUNTEERS

- **Coaches** – assist OLLI faculty in the computer classroom. You don't need to be a computer expert, just familiar with the basic subject matter and able to take direction well. You will be helping OLLI members find their way around our computers, keeping them from falling behind or getting lost. We need reliable, patient and 'hands-off' help here. *Contact: Jeanne Dyer*
- **Faculty Support** – assist OLLI faculty outside the classroom. Offer instructional feedback, coaching tips, orientation for new faculty members. *Contact: Cath Mason*

NON-INSTRUCTIONAL VOLUNTEERS – Our Standing and Ad hoc committees can use your talents in so many ways!

- **CATALOG TEAM** – This team works closely with the office staff to pull together the class catalog 3 times/year. Good editing skills, energy and working well with deadlines are skills needed here.
- **DEVELOPMENT COMMITTEE** – This is OLLI's fundraising arm. We are seeking business, foundation and even member support to help sustain this organization for the long term. If you have fundraising experience or an interest in learning more about fundraising, we'd love to have you on this committee.
- **FINANCE COMMITTEE** – The Finance Committee is an advisor to the Director and the Advisory Board on financial matters. If you enjoy working with financial reports and budgets, and you want to help OLLI avoid financial problems and continue to grow, your expertise and enthusiasm are welcome here.
- **MARKETING COMMITTEE** – Enthusiastic members are the best way to spread the word about OLLI-USF. Use your social media and other communication skills to help OLLI achieve better name recognition in the community, and to let people know about the great opportunities we offer.
- **MEMBERSHIP COMMITTEE** – Help us find and attract members and keep them informed about OLLI-USF. We need volunteers who are outgoing, enthusiastic, positive and enjoy talking to individuals and groups about OLLI.
- **OFFICE SUPPORT** – Can you reliably volunteer a few hours each week to help out in the main office? Contact Ara Rogers for information about tasks and hours available.
- **PROGRAM PLANNING COMMITTEE** – Use your personal network (or just your charm and perseverance) to help us recruit and retain new and talented OLLI faculty. This committee reviews course proposals, meets with faculty and helps OLLI develop classes in less well-represented subject areas.
- **SOCIAL EVENTS COMMITTEE** – Members on this committee develop OLLI's fun and social side. Help plan and organize a variety of events to entice our members to get to know one another better, build friendships, and develop their social selves! The committee acts as hosts at Open Houses and organizes social events.
- **STRATEGIC AND OPERATIONAL PLANNING COMMITTEE** – Someone needs to keep their fingers on the pulse of this organization to ensure it is working in a healthy manner. Members of this committee evaluate OLLI-USF's strengths and opportunities and suggest ways to take advantage of these.
- **TRAVEL COMMITTEE** – We are proud to partner with the USF Alumni Association in travel planning. This committee plans 18-24 months in advance for domestic and international group travel. Adventures await!
- **VOLUNTEER MANAGEMENT COMMITTEE** – Members of this committee will help us recruit, orient and recognize OLLI volunteers. A service orientation toward our valuable volunteers is essential here.

See separate list for leader names and contact information. Remember, it all starts with a volunteer application!