

College of Education Petition

This form allows undergraduate students in the College of Education to request an exemption/modification from the academic policies within the College of Education (see Undergraduate Catalog for policies). All petitions will be reviewed and decisions will be made by the Department Chair in consultation with program faculty and other relevant personnel. Upon completion, the form should be submitted to Student Academic Services, EDU 106. The Director of Student Academic Services will complete a final review to ensure all College and University policies/requirements have been appropriately considered. After the request is processed, the student will be informed of the decision via email.

To be completed by the student:

Name: _____ USF ID #: _____ Date: _____

Email: _____@mail.usf.edu Major: _____

Please provide a brief statement regarding the nature of your request and the situation surrounding it. If you need additional space, a separate sheet of paper can be added to this petition.

Student Signature: _____ Date: _____

Part I – To be completed by the Academic Advisor: Approve Disapprove Other

Comments: _____

Advisor's Signature: _____ Date: _____

Part II – To be completed by the Department Chair: Approve Disapprove Other

Comments: _____

Signature: _____ Date: _____

Part III - To be completed by The Director of Student Academic Services:

Approve Disapprove Other

Comments: _____

Signature: _____ Date: _____