GRADUATE COURSE CURRENCY FORM
UNIVERSITY OF SOUTH FLORIDA
OFFICE OF GRADUATE STUDIES
Website: www.usf.edu/graduate-studies/about-us/contact-us.aspx

PURPOSE

This form is used for those students seeking to include coursework taken since enrolling in their current USF Graduate Program that is over the University time limit (see Graduate catalog for Academic Policies). This does not include those courses from previously completed degrees applied to a USF PhD or those that were officially transferred into the Degree Program from USF or other institutions.

REQUIREMENTS

Documentation accompanying this request must demonstrate that the course previously taken contains content and learning outcomes that closely resemble those of the equivalent USF course taught within the last two academic years. Courses that are listed in the course inventory, but not taught in the past two years, are not eligible for course currency.

CHECKLIST

Documentation for this request must include:
- [ ] A Time Limit Extension Request or Graduate Transfer of Course form.
- [ ] A copy of the Course Currency form for each course for which currency is requested.
- [ ] The syllabus from the original course in which the student was enrolled, or a syllabus for the same course taught within two years of the course taken by the student.
- [ ] The syllabus from the current course taught within the past two years.

If the documentation supports course currency, the instructor should approve the request and comment how the currency is demonstrated in the box below.

STUDENT INFORMATION

Last Name	First Name	USF ID#
Student's Major	Semester and Year of Admission	

ORIGINAL COURSE INFORMATION

Course Prefix and Number	Course Name
Semester and Year Taken	Instructor

CURRENT COURSE INFORMATION

Course Prefix and Number	Course Name
Semester and Year Most Recently Taught	Instructor

Current Instructor's Statement as to Currency in Course Content (attach additional sheets as needed):

SIGNATURES

Instructor's Name	Signature	Date
Graduate Director's Name	Signature	Date

FOR OFFICE OF GRADUATE STUDIES USE ONLY:	☐ APPROVED	☐ DENIED