COUNCIL: COUNCIL ON TECHNOLOGY FOR INSTRUCTION AND RESEARCH

AUSPICES: The Council on Technology for Instruction and Research is a standing Council of the USF Faculty Senate and receives authority for its actions through that body.

CHARGE: The Council on Technology for Instruction and Research is responsible for advising the USF Faculty Senate and the Provost on all matters pertaining to the function, policies, and requirements regarding the use of technology in instruction and research.

RESPONSIBILITIES:

The Council shall develop its own operating procedures, subject to the approval of the Provost. The Council shall operate under a broad definition of technology, including, but not limited to, computer and other electronic and digital technologies.

The Council’s duties include advocating the interests of the faculty before the Faculty Senate and the Provost in matters concerning:

1. Setting priorities in the allocation of academic computing financial resources for the development, implementation, and support of campus-based and distance teaching, research, and service.

2. Providing long- and short-range planning for technology resources and structures necessary to support the teaching and research function of the university.

3. Formulating methods to encourage and facilitate the effective use of computing and other technologies in the university’s teaching and research functions including monitoring the effects on faculty work life of these technologies.

4. Protecting rights to intellectual property developed in relation to instructional technologies for campus-based and distance teaching, research, and service.

MEMBERSHIP: Membership shall consist of one faculty representative from each college having voting representation in the USF Faculty Senate, with the following exceptions: the Morsani College of Medicine will have two faculty representatives, and the College of Arts and Sciences will have three faculty representatives (one from the School of Humanities, one from the School of Social Sciences, and one from the School of Natural Sciences and Mathematics). There shall be one faculty representative from the USF Libraries. There shall be one at-large faculty representative from
the USF St. Petersburg campus, and one at-large faculty representative from the USF Sarasota-Manatee campus.

Faculty members of the council will be appointed for staggered three-year terms, with one third completing their terms each year. Members may serve two consecutive terms; after which they must retire from the council for one full year before seeking re-appointment.

Two students, one graduate and one undergraduate, appointed for one-year terms, may be reappointed once (voting).

Four staff members (two Staff, two A&P), appointed for three-year terms, may be reappointed (voting).

Representative from Innovative Education, and/or designee(s) (ex-officio, nonvoting).

The Vice President of Information Technology, and or designee(s) (ex-officio, nonvoting).

Director of USF Academy for Teaching and Learning Excellence (ATLE) and/or designee(s) (ex-officio, nonvoting).

**AD HOC COMMITTEES:**

The Chair shall appoint ad hoc committees as needed for the conduct of Council business. Innovative Education and Information Technology may appoint members (nonvoting) as needed to serve as resource persons for ad hoc committees.

**APPOINTMENT:** Nominees will submit nomination forms to the Committee on Committees of the Faculty Senate which will review each nominee. The Faculty Senate President will appoint the voting members of this council upon the recommendation of the Faculty Senate.

**CHAIR:** The Chair shall be a voting faculty member elected by the Council.

Date of adoption: 08/05 Revisions: 08/11 (new appointment process; membership section revised) 10/11 update of unit names; 06/12 staff terms updated to 3 years; 10/12 ATLE Director added; 2/16 update of unit names; 4/2020 update membership to accommodate consolidation