COUNCIL: LIBRARY COUNCIL

AUSPICES: The Library Council is a standing council of the USF Faculty Senate and receives authority for its actions through that body.

CHARGE: The Library Council is responsible for advising the Library Dean, Provost, and the President on matters pertaining to the USF Libraries and USF Health Libraries.

RESPONSIBILITIES:

The Council shall develop its own operating procedures. Functions of the Council may include:

1. Review of implementation of the University Library policies and procedures for purchasing materials.
2. Participate in a process of periodic evaluation of the library.
3. Submit an annual report outlining Council activities and involvement to the Faculty Senate or as directed.
4. Serve as advocate for the library in university-wide planning, decision-making and processes.
5. Develop faculty awareness of the library resources and identify appropriate modes of communication within colleges.
6. Advocate for the inclusion of library faculty in the hiring process across colleges.

MEMBERSHIP:
1. Membership shall consist of one faculty representative from each college having voting representation in the USF Faculty Senate, with the following exceptions: the Morsani College of Medicine will have two faculty representatives, and the College of Arts and Sciences will have three faculty representatives (one from the School of Humanities, one from the School of Social Sciences, and one from the School of Natural Sciences and Mathematics). There shall be one faculty representative from the USF Libraries and one faculty representative from the USF Health Libraries. There shall be one at-large faculty representative from the USF St. Petersburg campus, and one at-large faculty representative from the USF Sarasota-Manatee campus.
Faculty members of the council will be appointed for staggered three-year terms, with one third retiring each year. Members may serve two consecutive terms, after which they must retire from the council for one full year before seeking re-appointment.

2. Two students, one graduate and one undergraduate, appointed for one-year terms, may be reappointed (voting).

3. One staff member (one Administrative and Professional) to be appointed for one-year terms, may be reappointed (voting).

Ex officio and nonvoting members include:

1. Dean of the USF Libraries
2. Directors of the USF Libraries
3. Provost or designee
4. Director, School of Information, or designee
5. Immediate past chair of the council
6. Director of the USF Health Libraries or designee

**APPOINTMENT:** Nominees will submit nomination forms to the Committee on Committees of the Faculty Senate which will review each nominee. The voting members of this council will be appointed by the Faculty Senate President upon the recommendation of the Faculty Senate.

**CHAIR:** The chair will be a voting faculty member elected by the council.

Date of adoption: 03/20/89
Date of last revision: 04/24/95; 11/03; 08/11 (new appointment process; membership section revised); 11/15; 04/18 (council term limits revised); 06/20 (membership revised)