

Procedure for addressing the Faculty Senate

1. Meetings of the Faculty Senate Executive Committee (FSEC), Faculty Senate, and individual Faculty Senate councils are open to non-member observers, except in those cases where the membership has voted to go into closed session by simple majority of the quorum.
2. The FSEC, Faculty Senate, or council may set a limit as to the maximum number of non-member observers to conform to available guest seating. Large groups that wish to attend a meeting should contact the presiding officer (Faculty Senate President or Council Chair) at least 2 weeks in advance of the meeting to determine the maximum number of individuals representing the group who may attend.
3. Non-member observers may not address the FSEC or Faculty Senate except by invitation of the Faculty Senate President; councils may only be addressed by invitation of the Council Chair. Non-members who have not been invited but wish to address the Faculty Senate or Council must submit a written request at least 2 weeks in advance of the meeting. The presiding officer may set appropriate time limits for presentations by non-members. The President may refer non-member issues to relevant Faculty Senate councils for discussion prior to presentations to the FSEC and/or Faculty Senate. Non-member items to be placed on the agenda for FSEC or Faculty Senate meetings will follow regular order at the discretion of the presiding officer.
4. Any individual may be asked to leave the meeting in the case where the presiding officer has judged their behavior to be disruptive.