



**UNIVERSITY OF
SOUTH FLORIDA**

DELEGATION OF SIGNATORY AUTHORITY

No.: D3-1

Type of Delegation:

 Original:

 X **Sub-Delegation of Delegation Number:** D3

Delegator: Senior Vice President, Financial Strategy (CFO) and Administrative services

Delegatee: Vice President Business and Finance, Deputy CFO & Controller

Restrictions, Obligations and University Authority: USF Policy 0-100 provides the parameters of Signatory Authority and includes restrictions and obligations for the signing of any contracts that involve (a) Debt Management, (b) International Programs, (c) Multi-State Contracts, (d) Personnel, (e) Procurement of Goods and Services, (f) Real Property, and (g) Research. Each Delegator and Delegatee is responsible for understanding the Restrictions and Obligations set forth in USF Policy 0-100.

Delegated Signatory Authority:

1. All Contracts for the procurement of good and services, regardless of monetary value.
2. Contracts for residential housing, including Greek housing and master leases and off-campus affiliation agreements.
3. Contracts for mutual aid or other interlocal agreements between law enforcement agencies regarding the coordination of public safety.
4. Contracts related to the provision of services, commodities or goods related to Information Technologies.
5. FCC filing documents required for continued operations of information technology infrastructure and WUSF/WSMR.
6. Nondisclosure agreements related to information technology security audits, investigations, remediation, and software.
7. Human Resources documents, including employment Contracts and personnel and related reports.
8. Contracts with emergency planning agencies for disaster response.
9. Contracts for licenses with government agencies or other entities for access or use of University property.
10. Contracts for advertising in or on USF Shuttle vehicles.
11. Insurance release forms related to Risk Management Programs.

Sub-Delegation Authority: Number 1 and Number 2 of this Delegation may be Sub-Delegated. Numbers 3-11 may not be Sub-Delegated.

Title: Senior Vice President, Financial Strategy (CFO) and Administrative services

Effective Date: 12/01/2022

Name of Delegator: Richard J. Sobieray

DELEGATIONS OF AUTHORITY