UNIVERSITY OF SOUTH FLORIDA SYSTEM

POLICY

☐USF System ☐USF ✓USFSP ☐USFSM

Number: 10-048 SP
Subject: Course Notes and Recording

Date of Origin: 03-25-10 **Date Last Amended:** 7-1-20 Effective Date (Repealed) ~~2015-09-15~~
Date Last Reviewed:

Repealed

I. INTRODUCTION (Purpose and Intent)

As part of the education and learning experience, enrolled students routinely take course lecture notes. With the permission of the instructor, students may record lectures as well. Lecture notes and recordings involve the intellectual property rights of instructors and the University of South Florida St. Petersburg's (USFSP) regulation of the commercial use of such notes or recordings. This policy sets forth limitations on, and USFSP's regulation of, the use of notes/recordings.

II. STATEMENT OF POLICY

A. Students may take notes during lectures/class presentations and, with the permission of the instructor or as authorized by the Office of Student Disability Services and with the instructor's knowledge, make a recording of the lecture/presentation. Such notes and recordings may be used for individual or group study, or for other noncommercial purposes reasonably arising from the student's enrollment.

B. Notes, recordings, handouts and other material provided by the instructor cannot be exchanged or distributed for commercial purposes or for any purpose not related to a student's study or enrollment absent the express written authorization of the instructor.

C. Selling or distributing notes, handouts, etc. without authorization or using them for any commercial purpose without the express written permission of USFSP and the instructor is a violation of the USF Student Code of Conduct.

D. Commercial Activities on the USFSP Campus: USF System Regulation 6.026 and USF System Policy No. 0-018, concerning distribution of material and solicitation on campus, prohibit commercial activity on campus with certain expressly enumerated exceptions. Unless authorized by USFSP in advance and explicitly permitted by the instructor, the sale or taking of class notes and/or recordings constitutes unauthorized commercial activity in violation of the foregoing Regulation.

History: New 3-25-10, Amended: 9-15-15, 7-1-20 Effective Date (Repealed)

Authorized and signed by:

Joseph Trubacz, Regional Vice Chancellor for Administrative & Financial Services

Sophia Wisniewska PhD. , Regional Chancellor

Repealed