



Number: 10-075
Title: Academic Renewal
Responsible Office: Academic Affairs

Date of Origin: 4-16-20

Date Last Amended:

Date Last Reviewed:

I. PURPOSE & INTENT

Academic renewal is the process whereby degree seeking students may request that previously completed courses not be counted in the calculation of their cumulative USF grade point average (GPA). This process may only occur under certain circumstances, which vary by the level of the student (i.e., undergraduate, graduate, professional or doctoral). Academic Renewal will only be applied to the degree seeking student's record one time, per degree level, at USF and may affect the student's financial aid, Tuition Assistance, use of Veterans Educational Benefits, or student visa status. Students returning to the University under Academic Renewal may incur excess hours and associated monetary penalty. This Policy is a general outline of the process; however, all students must refer to the appropriate University catalog for specifics and protocols.

II. STATEMENT OF POLICY

A. Undergraduate Students

Academic renewal allows students previously dismissed from the University or former students returning with a USF grade point average (GPA) below 2.00 to renew their pursuit of baccalaureate degrees without having to overcome the entire burden of low grades and low USF GPAs. Students will be required to follow the applicable process outlined in the Undergraduate Catalog. Students who qualify for academic renewal, upon approval from the appropriate Academic Regulations (ARC) Committee, will have some or all of their academic record excluded from calculation of their USF GPAs. To be eligible for academic renewal, the student must select an eligible major in which they will graduate according to the degree progression policy. The student's entire academic record will continue to be reflected on the official transcripts even though select courses are not counted in the USF GPA. In addition, grades or sanctions assigned as a result of academic

integrity violations are not eligible for removal or consideration under this Policy.

B. Graduate, Professional and Doctoral Students

At the graduate, professional and doctoral levels, academic renewal may apply when a student changes majors or degree levels with the exception that specific graduate programs require every course attempted and grade assigned to the Student be considered in the application process. Accordingly, Students (applicants to a graduate college or programs) may need to comply with the college or program requirement and provide a transcript before any academic renewal consideration. Students may petition the Office of Graduate Studies to exclude courses taken for previous graduate, professional or doctoral majors from impacting the GPA for their new major. The entire academic record will continue to be reflected on the official transcripts even though select courses are not counted in the USF GPA. If courses from the previous major also apply to the new major, and they have not been used to meet the requirements of another degree, faculty in the new major may approve the courses for application of internal credit toward degree requirements. Academic Renewal may also take place when the graduate, professional or doctoral student completes a Master's or professional degree and either pursues a second Master's or professional degree or moves into a doctoral program.

***Current Responsible Office: Academic Affairs**

***Refer to the appropriate Responsible Office website for a current name of the Vice President or other Responsible Officer.**

History: New: 4-16-20; Consolidation Effective 7-1-20.