I. PURPOSE & INTENT

The purpose and intent of the USF Campus Master Planning Program is to support the physical growth and development of the University of South Florida (USF).

The USF Campus Master Planning Program responds to the requirements for planning goals, objectives, and policies as described in Section 1013.30, Florida Statutes, and Board of Governors Regulations, Chapter 21, as well as USF driven requirements to assure quality, economic, and sustainable practices in the planning for the development of the USF campus facilities, systems, and environment. It also addresses off campus planning and impacts through cooperative coordination with local governments and other affected agencies. The negotiation, public hearings, and execution of a Campus Development Agreement are included in the Campus Master Plan process.

II. STATEMENT OF POLICY

Campus Master Plans will be updated in accordance with Board of Governors and Board of Trustees requirements, and the University’s Capital Improvement Plan.

The Planning Department within Facilities Management (FM) will have multi-campus responsibility for and oversight of all Campus Master Planning. Branch campuses shall have responsibility for the procedures unique to their campuses and day-to-day responsibilities necessary to achieve the Master Planning process at their specific campuses.
Any changes to campus land use including any proposed new buildings, subleases or other physical facilities which would require a dedication of USF property or resources must be reviewed by the appropriate USF offices or entities, such as the Campus Development Committee, and be approved by the USF Board of Trustees in accordance with applicable procedures.

A. Administrative Responsibility

The Planning Department within Facilities Management (FM) is responsible for the administration of this Program, under delegated authority by the USF President.

The Planning Department maintains the official copy of the USF Campus Master Plan for all campuses.

The Campus Master Planning Program includes procedures for:

i. Land Use Planning and Utilization

ii. Preparation of the Campus Master Plan Updates and Amendments

iii. Preparation and Execution of the Campus Development Agreement

iv. Preparation of the Capital Improvement Plan

B. Authority

Campus Master Plans are required and regulated by Florida Statutes. The administration of this Policy is delegated to the Planning Department within Facilities Management (FM).

*Current Responsible Office: Administrative Services

*Refer to the appropriate Responsible Office website for a current name of the Vice President or other Responsible Officer.

Consolidation Amendments Effective: 7-1-20