



Graduate Curriculum Approval Form

Graduate Majors – Change or Termination

During Temporary Suspension of Curriculum Actions

Process for Changing or Terminating a Major

Requests to change existing majors, including creating, changing, or terminating Concentrations, as well as requests to terminate existing majors, are initiated and developed by the faculty. Approval must be obtained from department chairs and college deans or equivalent administrators before submission for the Graduate Council review and approval. Once approved the changes are effective with the next published Graduate Catalog.

Degree Program CIP Code and CIP TITLE		51.2299		
Degree (i.e. M.A., Ph.D., etc.):		M.S.P.H		
Name of Major (e.g. Biology):		Public Health		
Proposed Effective Term (e.g Fall 2020)		202005		
Faculty Initiator and Email:		Janice Zgibor		
Requested Action:		<input checked="" type="checkbox"/> Change Existing Major <input type="checkbox"/> Terminate Existing Major or Degree Designator (Partial CIP) <i>For Full CIP Terminations refer to http://systemacademics.usf.edu/</i>		
<p style="text-align: center;">There is a Temporary Suspension of Curriculum Processing in place except for the following situations. Select the one(s) that apply:</p> <input checked="" type="checkbox"/> Curricular revisions required for USF consolidation, including common cores for all curricular offerings within a degree program <input type="checkbox"/> Course revisions to align pre- and/or co-requisites <input type="checkbox"/> New course proposals for replacement of Special Topics Courses Admission Deadline change needed to align with curriculum offerings <input type="checkbox"/> Changes required by a specialized accreditor and/or a governing body <input type="checkbox"/> Documented need to meet workforce demands that cannot be satisfied by a USF institution <input type="checkbox"/> Other unanticipated exceptions to be approved by the USF System Academic Program Advisory Committee (APAC) (Attach approval)				
APPROVALS	Name	Signature	Action	Date
Initiating Faculty	Janice Zgibor		Requests Approval	10/25/2019
Department Chair			<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Not approved <input type="checkbox"/> Comments attached	
COLLEGE REVIEW AND APPROVALS				
College Committee or CAS-School Chair	S. Mlynarek		<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Not approved <input type="checkbox"/> Comments attached	10/28/19
Concurrence* <input checked="" type="checkbox"/> Not Applicable	Dept: Chair:		<input type="checkbox"/> Concur <input type="checkbox"/> Doesn't Concur <input type="checkbox"/> Comments attached	
Concurrence* <input checked="" type="checkbox"/> Not Applicable	Dept: Chair:		<input type="checkbox"/> Concur <input type="checkbox"/> Doesn't Concur <input type="checkbox"/> Comments attached	
College Dean or Designee			<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Comments attached	
USF Health Majors: Sr. Assoc Dean			<input type="checkbox"/> Approve <input type="checkbox"/> Not approved <input type="checkbox"/> Comments attached	
Graduate Council Curriculum Committee			<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Comments attached	
Graduate Council Chair or Designee			<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Comments attached	
Graduate Studies Dean or Designee			<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> Comments attached	
RO, ODS, Admissions			Notified on _____	

Complete the relevant sections on this form and attach the current Catalog Copy in Word, with the requested revisions shown using Track Changes. Catalog copy is not required for changes to Admission Deadlines. All other changes require Catalog Copy. To obtain the most current catalog, email cdh@usf.edu. Once College has approved, scan and email this Approval Form, and the revised Catalog Copy in Word to Graduate Studies by the deadline posted online <http://www.grad.usf.edu/graduate-council.php>. For questions, contact cdh@usf.edu

Select what Changes to the Major are requested:

Admissions Section:

- Change Priority Admission Deadlines
(cannot be later than Feb 15-Fall; Oct 15-Spring; Feb 15-Summer)
- Fall from May 1 to May 1
- Spring from June 15 to n/a
- Summer from November 15 to November 15
- To "Fall admissions only"
- From Direct Receipt to Regular Admission
- Admission Requirements Specific to the Major

Curriculum Section

- Curriculum Requirements
- Core
- Update Selected Topics Courses with permanent numbers
- Add New Concentration, Specialization, or Track*
- Delete Concentration, Specialization, or Track
- Thesis/Dissertation or Comprehensive/Qualifying Exam
- Other: _____

**Requires submission to APAC for comment/clearance and prohibited during suspension, unless an exception. Must complete questions on page two for new concentrations.*

For New Concentrations BRIEFLY answer the following:

Please provide a succinct (250 words or less), thorough response to each of the following:

Program Summary:

Describe the purpose of the proposed curriculum offering, including reference to data-based need/demand, student interest and employability and further education.

- a. Include any ways in which the proposed curriculum is distinct from others already offered at USF and how the quality of the programs offered by the unit be maintained?
- b. Discuss how this curriculum supports specific university mission and strategic plans.
- c. Consider collaborative opportunities departments

not applicable

What curriculum will be terminated if approved? If the answer is "none," how will resources (e.g. personnel and operating funds) be reallocated to offer the proposed curriculum?

Student Demand:

Describe the demand for the proposed curriculum and how this demand was determined:

- Consider the numbers of graduates and students enrolled at similar programs currently offered online or face-to face.
- Consider as applicable: place-bound learners, underserved populations in the field/profession, and professional credentials requirements.