

## Graduate Council Policy and Fellowship Committee Meeting

*For the 2018-2019 Annual Report and inclusion in the 2019-2020 Graduate Catalog*

Members	Liaisons and Guests
Bahner, Ingrid - POLICY/FELLOWSHIP CHAIR -	Ruth Bahr, OGS
Barkasy, Theresa, GC Student rep	Carol Hines-Cobb, OGS
Buck, Harleah	Joe Butts, OGS
Guldiken, Rasim	Mathdany Clark, OGS
Miltenberger, Ray	Francisco Vera, Admissions
Seibel, Brad	Katie Wagner, Admissions
Taylor, Hope, GC Student Rep	Renita Wasilefsky, Grad Certificates
Uysal, Askin	Norma Bedell, Registrar's Office
Wheeler, Pat	
Zgibor, Janice	
TBA – AS, TA	

### APRIL 1, 2019 - AGENDA

1. Welcome and Introduction.
2. Public comment on agenda Items.
3. For discussion
  - o **GPA and Pounding** – revise policy as needed to address that grades may not be pounded out when changing degree programs or levels.
  - o **English Proficiency** – update language in admissions section of Catalog
  - o **Thesis/Dissertation Format** – are changes needed and should this remain in catalog versus on ETD website.
  - o **Doctoral Projects** - clean language in policy to clarify which majors require a dissertation and which are projects.
  - o **Graduate Certificates** – add language to define core (2 graduate courses) and that they should tie into a major. Consider language that limits how long a Certificate may be active if it is no longer having students complete the certificate within the five-year timeframe.

Draft Wording for discussion:

### English Proficiency [http://www.grad.usf.edu/policies\\_Sect4\\_full.php#Engprof](http://www.grad.usf.edu/policies_Sect4_full.php#Engprof)

Applicants whose native language is not English must demonstrate proficiency in English by submitting acceptable scores on one of the English proficiency tests listed below. Scores must have been earned within two (2) years of the desired term of entry. Applications submitted with English proficiency scores that do not meet the minimum requirements will be denied. ~~Additional documentation may be required by the Office of Graduate Studies or the Office of Graduate Admissions.~~

NOTE: The following test scores are for the purposes of Admissions and do not demonstrate English Proficiency for Teaching Assistant (TA) Positions.

~~a. Note — test scores are for eligibility for admissions and not to demonstrate English Proficiency for Teaching Assistant (TA) Positions.~~

- Test of English as a Foreign Language (TOEFL iBT) 79 or higher.
- International English Language Testing System (IELTS) 6.5 or higher.
- INTO English Language Assessment (IELA) or Cambridge English First (FCE) 176 or higher (with minimum sub scores of 169).
- Pearson Test of English Academic (PTE-A) 53 or higher.
- Graduate Record Exam (GRE) Verbal score 153 or higher.

~~Test of English as a Foreign Language (TOEFL iBT) 79 or higher on the Internet based test~~

~~b. International English Language Testing System (IELTS) 6.5 or higher~~

~~i. http://www.ielts.org~~

~~ii. (Note: Although the IELTS score may be used to demonstrate English Proficiency for the purpose of admissions, the IELTS score is not acceptable to demonstrate English Proficiency for Teaching Assistant [TA] positions)~~

~~c. INTO English Language Assessment (IELA) 176 or higher (with minimum sub scores of 169)~~

~~d. Cambridge English First (FCE) 176 or higher (with minimum sub scores of 169)~~

~~e. Pearson Test of English Academic (PTE-A) 53 or higher~~

~~f. GRE Verbal Exam 153 (or equivalent)~~

~~g. By earning a baccalaureate or higher degree at a regionally accredited institution in the US~~

~~4. By successfully completing INTO-USF's Academic English Program Level 6 or the following INTO-USF courses: EAP 1850 and EAP 1852 with a Satisfactory grade.~~

~~\*[VF2] Proof of English proficiency (additional documentation or exam scores) may be requested based upon information provided in the application.~~

### English Proficiency Exemptions

A student may ~~You~~ qualify for an exemption from taking an English proficiency examination for the purposes of Admissions ~~if~~ [VF3] one of the following criteria are met:

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Go to meeting: To request, email [cdh@usf.edu](mailto:cdh@usf.edu) or [tron@usf.edu](mailto:tron@usf.edu).

To Join the meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/321587357>

You can also dial in using your phone. United States: +1 (786) 358-5417 Access Code: 321-587-357

- You are a nNative speaker of English.
- You eEarned a baccalaureate or higher degree at a regionally accredited institution in the U.S.United States.
- Successfully completing INTO USF’s Academic English Program Level 6 or the following INTO USF courses: EAP 1850 and EAP 1851 with a Satisfactory grade.
- Earned a baccalaureate degree or higher at a foreign institution where English is the language of instruction (for the institution and not just the major) may meet this requirement. However, other related factors (including test scores) will also be considered. Medium of Instruction must be documented on the transcript and on an official Certificate of Medium of Instruction from the Institution.

• You completed all of your undergraduate education and earned an undergraduate degree at an institution where the language of instruction is English only. Medium of Instruction must be documented on the transcript or on an official Certificate of Medium of Instruction from the Institution. Other related factors (including test scores) will also be considered

• You completed all of your graduate education and earned a graduate degree at an institution where the language of instruction is English only. Medium of Instruction must be documented on the transcript or on an official Certificate of Medium of Instruction from the Institution. Other related factors (including test scores) will also be considered. [VF4] Note: If you completed a Master’s degree that was strictly research and no academic classes, that degree does not meet the exemption. This type of Master’s degree is generally awarded at a non-U.S. institution. [VF5]

• You are current USF student

Examples of meeting the English Proficiency Exemption criteria:

1. You completed the last three years of your undergraduate degree at the University of Michigan, and in addition, earned a Master’s degree that was one and one-half years in duration at the University of London.
2. You completed the last two years of your undergraduate degree at the University of Melbourne, and in addition, earned a Master’s degree from the University of Michigan.

Example of not meeting the English Proficiency Exemption criteria:

• You completed two years of an undergraduate degree program at an overseas institution (Fudan University) where the medium of instruction is a language other than English. You then transferred to an institution (Monash University) where all classes are taught exclusively in English and earned a degree from that institution.

• Has received a college/university degree from an institution in at least one of the following countries (list was accurate at the time of publication; to check the most current list, go to <http://www.usf.edu/admissions/international/graduate/requirements-deadlines/english-proficiency.aspx>

• If you are from one of the English-speaking countries listed below, you are not required to submit TOEFL scores. <http://www.usf.edu/admissions/international/admission-information/graduate/requirements-and-deadlines.aspx> [VF6]