

## Graduate Council Policy and Fellowship Committee Meeting

*For the 2019-2020 Annual Report and inclusion in the 2020-2021 Graduate Catalog*

Members	Liaisons and Guests
Bahner, Ingrid – CHAIR Absent	Ruth Bahr, OGS
Biswal, Manas	Carol Hines-Cobb, OGS
Buck, Harleah – Chairing Meeting	Joe Butts, OGS
Malservisi, Rocco	Mathdany Clark, OGS
Seibel, Brad	Francisco Vera, Admissions
Shivendu, Shivendu	Katie Wagner, Admissions
Zgibor, Janice	Renita Wasilefsky, Grad Certificates
TBA: AS, ED, EN, MD, TA	Norma Bedell, Registrar’s Office

### OCTOBER 7, 2019 - AGENDA

1. Welcome and Introductions.
2. Public comment on agenda items.
3. For discussion this month:
  - **Reinstatement** – clarify when Time Limit Extension is needed
  - **Concentrations** – policy for double-dipping courses in multiple concentrations
  - **Pre-Req Policy** – discuss whether we should eliminate pre-reqs tied to graduate courses and have such requirements noted in the curriculum for the Catalog.
  - **Degree Completion** – develop policy to encourage students to graduate on time
  - **Academic Dismissal** – update language to include situations of professional misconduct.
4. For future discussion:
  - **Graduate Faculty** – request to revisit the policy for Graduate Faculty Definition and Affiliate Graduate Faculty definition. Update on GSS initiatives and policy discussions at the full Faculty Senate, Provost, and President levels.
  - **Repeating a course** – how many times and which courses can you repeat?
  - **Doctoral Projects** - need language to address Doctoral Projects.
  - **Graduate Certificates** – add language to define core (2 graduate courses) and that they should tie into a major. Consider language that limits how long a Certificate may be active if it is no longer having students complete the certificate within the five-year timeframe.
5. **Research Assignments**

<b><u>AAU</u></b> Rutgers University: TBA SUNY at Buffalo: TBA SUNY at Stony Brook: TBA University of California, Irvine: Harleah Buck University of Florida: Manas Biswal	<b><u>Peer Institutions</u></b> University of Central Florida: TBA NC State University: TBA Florida State University: Ingrid Bahner University of Cincinnati: Rocco Malservisi University of Pittsburgh: Janice Zgibor
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## Academic Dismissal

Students may be academically dismissed from their graduate major for a variety of reasons, including failure to meet academic standards, as well as academic integrity violations, student misconduct or behavior that is deemed an egregious violation of professional behavior. Once processed, the student's status will be changed from Graduate Degree Seeking to Non-Degree Seeking. A change to Non-Degree Seeking status could adversely impact financial aid. Dismissal cannot be retroactive. The effective date will be entered into the student's record by the Office of the Registrar as the First Business Day after the end of the Semester, except in cases of academic dismissal due to academic dishonesty or disruption of academic process. Some of the reasons for academic dismissal include\*:

- Failure to successfully satisfy requirements to meet Conditional Admission by the deadline established by the major.
- Receiving an "FF" grade
- Failure to maintain "good standing"
- Failure to make satisfactory progress

*\*students may be dismissed for other reasons, such as violations of student conduct. Refer to the USF Policy – 6.0021 (<http://regulationspolicies.usf.edu/regulations/pdfs/regulation-usf6.0021.pdf>) for more information.*

To be readmitted, the student will need to reapply for admission, meeting the admission criteria in place at the time. Graduate students who are assigned an "FF" grade will be academically dismissed from the University and will not be eligible to apply to any graduate major at USF.

### **EXAMPLE WORDING:**

**Dismissal from the Graduate Program for Professional Misconduct:** Graduate students may be dismissed from their program for academic integrity violations, student misconduct or behavior that is deemed an egregious violation of professional behavior. In such instances, the student will be informed by the program of the intent to dismiss and their right for due process and to appeal. If a student appeals the decision to dismiss, s/he must be allowed to maintain enrollment and continue working toward the graduate degree in the same manner as any other graduate student in the program during the appeals process. Continued enrollment is not required to appeal. Once the decision of the appropriate appeals panel is made, it will be final.

**Dismissal from the Graduate Program for not meeting academic standards:** Graduate students may be dismissed from their program for failure to meet academic standards. In such instances, the students will be notified of the intent to dismiss and informed of their rights for due process and appeal. If a student appeals the decision to dismiss, s/he must be allowed to maintain enrollment and continue working toward the graduate degree in the same manner as any other graduate student in the program during the appeals process. Continued enrollment is not required to appeal. Once the decision of the appropriate appeals panel is made, it will be final.