

Graduate Council Policy and Fellowship Committee Meeting

For the 2018-2019 Annual Report and inclusion in the 2019-2020 Graduate Catalog

Members	Liaisons and Guests
Bahner, Ingrid - POLICY/FELLOWSHIP CHAIR - absent	Ruth Bahr, OGS
Barkasy, Theresa, GC Student rep, absent	Carol Hines-Cobb, OGS
Buck, Harleah	Joe Butts, OGS
Guldiken, Rasim, absent	Mathdany Clark, OGS
Miltenberger, Ray	Francisco Vera, Admissions
Seibel, Brad, GTM	Katie Wagner, Admissions
Taylor, Hope, GC Student Rep - Absent	Renita Wasilefsky, Grad Certificates
Uysal, Askin - Absent	Norma Bedell, Registrar's Office
Wheeler, Pat	
Zgibor, Janice, GTM	
TBA – AS, TA	

MARCH 4, 2019 – REPORT

1. Dr. Buck, who served as Chair in Dr. Bahner's absence, welcomed everyone and had introductions.
2. There was no public comment on agenda Items
3. The Committee discussed the following:
 - o **Master's Along the Way** – discussed and edited proposed language to clarify when a master's may be earned along the way to a doctorate. Further discussion ensued regarding the circumstances for when this situation occurs and potential solutions. Draft wording below – pending approval.
 - o **Review of remaining policies** – Members discussed the remaining policy items. Dr. Bahr indicated which policies are the biggest priority, with GPA and Pounding being the primary policy to address at the April meeting.

The following was tabled for next month:

- o **GPA and Pounding** – revise policy as needed to address that grades may not be pounded out when changing degree programs or levels.
- o **Thesis/Dissertation Format** – are changes needed and should this remain in catalog versus on ETD website.
- o **Doctoral Projects** - clean language in policy to clarify which majors require a dissertation and which are projects.
- o **Graduate Certificates** – add language to define core (2 graduate courses) and that they should tie into a major. Consider language that limits how long a Certificate may be active if it is no longer having students complete the certificate within the five-year timeframe.

Draft wording for approval

Conferring a Master's Degree for Student in a Doctoral Degree Program

Doctoral Degree Programs that admit students with Bachelor's degrees may choose to award a Master's degree during the completion of the requirements for the Doctoral degree. In this case, a student making satisfactory progress in a Doctoral program and who meets all of the Master's degree requirements, may be eligible to be awarded a Master's degree in the same discipline.

Students must:

- Complete at least twenty (20) hours of formal, regularly scheduled structured coursework.
- Meet the specific curriculum requirements for the requested Master's Degree, as specified in the Graduate Catalog posted at the time of the request.
- Perform satisfactorily on a comprehensive examination or an alternative method designated by the academic unit.
- Complete the requirements of the thesis or non-thesis option, as outlined in the Graduate Catalog. Master's degree programs that require a thesis must conform to the Thesis and Dissertation Guidelines. If the student chooses the thesis option, he/she must register for thesis hours and complete the thesis before Admission to Doctoral Candidacy and registration of dissertation hours.
- Register for a minimum of two (2) graduate credits in the ~~final-semester for~~ the Master's degree ~~will to~~ be awarded. The two degrees are not considered part of a formal "concurrent degree" program and, therefore, are not subject to the policies governing concurrent degree programs. However, the College must identify which courses are used to meet each of both the Master's and Doctoral degree requirements.

The Master's degree requirements may not be fulfilled using from cCredits from a previously earned Master's degree ~~may not be used to fulfill the requirements of this Master's degree.~~

Requests for conferring a Master's degree for a student in a Doctoral Degree Program require approval from the Department, College Dean or designee, and the Office of Graduate Studies Dean or designee.