

Graduate Council Policy and Fellowship Committee Meeting

For the 2019-2020 Annual Report and inclusion in the 2020-2021 Graduate Catalog

Members	Liaisons and Guests
Bahner, Ingrid - CHAIR	Ruth Bahr, OGS
Biswal, Manas	Carol Hines-Cobb, OGS
Buck, Harleah GTM	Joe Butts, OGS
Hooker, Robert	Mathdany Clark, OGS
Malservisi, Rocco	Francisco Vera, Admissions
Seibel, Brad Abs	Katie Wagner, Admissions
Zgibor, Janice Abs	Toure Rider, Grad Certificates
TBA: AS, ED, EN, MD, TA	Norma Bedell, Registrar's Office
	George Philippidis, CGS

SEPTEMBER 9, 2019 - REPORT

1. Dr. Bahner welcomed everyone and had Introductions.
2. There was no public comment on agenda Items.
3. Dr. Bahner and Dr. Bahr reviewed the process for new members
4. Dr. Bahr reviewed the policies needing discussion and explained the issue with each. She noted that the Graduate Faculty issue will take more time to do since so many areas are impacted by the policy. The other policies are a bit easier to update, so the focus will be on them over the next few meetings.
 - **Graduate Faculty** – requested to revisit the policy for Graduate Faculty Definition and Affiliate Graduate Faculty definition.
 - **Academic Dismissal** – need to update language to include situations of professional misconduct.
 - **English Proficiency** – Score options updated by Admissions for the 2019-20 Catalog – this is just noted for the record
 - **Grad Enrollment** – need to update policy to encourage students to graduate on time. Ref 10-505 as a resource
 - **Reinstatement** – need to clarify when Time Limit Extension is needed
 - **Repeating a course** – need to specify parameters for how many times and which courses a student can repeat? (e.g. not allowing ability to repeat a non-repeatable course that a student received an “A” in to boost the GPA; also noted that sequence issues can impact this as well)
5. Old Business
 - **Doctoral Projects** - need to add language to address Doctoral Projects.
 - **Graduate Certificates** – need to add language to define core (2 graduate courses) and that they should tie into a major. Consider language that limits how long a Certificate may be active if it is no longer having students complete the certificate within the five-year timeframe.
6. **Research Assignments were confirmed**

AAU Rutgers University: Robert Hooker SUNY at Buffalo: TBA SUNY at Stony Brook: TBA University of California, Irvine: Harleah Buck University of Florida: Manas Biswal	Peer Institutions University of Central Florida: TBA NC State University: TBA Florida State University: Ingrid Bahner University of Cincinnati: Rocco Malservisi University of Pittsburgh: Janice Zgibor
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2019-2020 Catalog

English Proficiency – **Additional score options noted for the record.**

Applicants whose native language is not English must demonstrate proficiency in English by submitting acceptable scores on one of the English proficiency tests listed below. Scores must have been earned within two (2) years of the desired term of entry. Applications submitted with English proficiency scores that do not meet the minimum requirements will be denied.

Note – the following test scores are for the purposes of Admissions and do not demonstrate English Proficiency for Teaching Assistant (TA) positions. For eligibility as a Teaching Assistant (TA), go to: <https://www.usf.edu/graduate-studies/funding/graduate-assistantships-resource-center-graduate-assistant-eligibility.aspx>.

a. Test of English as a Foreign Language (TOEFL iBT)	79 or higher
b. International English Language Testing System (IELTS)	6.5 or higher
c. INTO English Language Assessment (IELA)	176 or higher (with minimum sub scores of 169)
d. Cambridge English First (FCE/ B2 First)	176 or higher (with minimum sub scores of 169)
e. Pearson Test of English Academic (PTE-A)	53 or higher
f. Cambridge English Level 1 Advanced/Business (C1)	180 or higher
g. Cambridge English Level 2 Proficiency/Business (C2)	200 or higher
h. Graduate Record Exam (GRE) Exam -Verbal Score	153 or higher
i. Graduate Management Admission Test (GMAT) Verbal Score	30 or higher

By successfully completing INTO USF's Academic English Program Level 6 or the following INTO USF courses: EAP 1850 and EAP 1852 with a Satisfactory grade.

* Proof of English proficiency (additional documentation or exam scores) may be requested based upon information provided in the application.