

Graduate Council Policy and Fellowship Committee Meeting

For the 2019-2020 Annual Report and inclusion in the 2020-2021 Graduate Catalog

Members	Liaisons and Guests
Bahner, Ingrid – CHAIR Absent	Ruth Bahr, OGS
Biswal, Manas – Absent	Carol Hines-Cobb, OGS
Buck, Harleah – Chairing Meeting	Joe Butts, OGS
Malservisi, Rocco	Mathdany Clark, OGS
Seibel, Brad	Katie Wagner, Admissions
Shivendu, Shivendu	Norma Bedell, Registrar’s Office
Zgibor, Janice - Absent	
TBA: AS, ED, EN, MD, TA	

OCTOBER 7, 2019 - REPORT

1. Dr. Buck served as chair for the meeting. She welcomed everyone and had Introductions.
2. There was no public comment on agenda Items.
3. The Committee discussed the following:
 - **Policy Integration** – Dr. Bahr reminded the members that, as part of consolidation, there must be one set of academic policies, consolidated from the three institutions. A tracked changes version will be sent out to the Policy Committee for approval. It was noted that the changes are essentially format and wording with no substantive changes. This must be completed and approved by all three institutions no later than October 30.
 - **Reinstatement** – the Committee discussed the need to clarify when Time Limit Extension is needed and determined that removing that portion of the language would help alleviate the issue. Students can refer to the actual policy and also receive advising from OGS when a Reinstatement request is submitted. Revisions made to policy – APPROVED.

The remaining items were designated for future discussion, with changes targeted for the 2021-2022 Graduate Catalog. These include:

- **Concentrations** – policy for double-dipping courses in multiple concentrations
- **Pre-Req Policy** – discuss whether we should eliminate pre-reqs tied to graduate courses and have such requirements noted in the curriculum for the Catalog.
- **Degree Completion** – develop policy to encourage students to graduate on time
- **Academic Dismissal** – update language to include situations of professional misconduct.
- **Graduate Faculty** – request to revisit the policy for Graduate Faculty Definition and Affiliate Graduate Faculty definition. Update on GSS initiatives and policy discussions at the full Faculty Senate, Provost, and President levels.
- **Repeating a course** – how many times and which courses can you repeat?
- **Doctoral Projects** - need language to address Doctoral Projects.
- **Graduate Certificates** – add language to define core (2 graduate courses) and that they should tie into a major. Consider language that limits how long a Certificate may be active if it is no longer having students complete the certificate within the five-year timeframe.

4. Research Assignments

AAU

Rutgers University: TBA
SUNY at Buffalo: TBA
SUNY at Stony Brook: TBA
University of California, Irvine: Harleah Buck
University of Florida: Manas Biswal

Peer Institutions

University of Central Florida: TBA
NC State University: TBA
Florida State University: Ingrid Bahner
University of Cincinnati: Rocco Malservisi
University of Pittsburgh: Janice Zgibor

Reinstatement and Re-application for Admission Policies

A graduate student who is not registered and enrolled for a minimum of six (6) credits in a 12-month period is automatically placed in inactive status (refer to the Continuous Enrollment Policy for more information). Students who wish to continue their studies must be reinstated or re-apply for admission to the major. Both of these are at the discretion of the Major and are not guaranteed. These policies do not apply to students who have been academically dismissed from the University for Academic Dishonesty.

Reinstatement

Students who have not exceeded their time limit for degree completion may apply for reinstatement.

~~For students who the Major anticipates will complete their degree within their original time limit:~~

~~5. Students must apply for reinstatement using the *Graduate Major Reinstatement Form*.~~

A Program of Study, including benchmark information, must be submitted with the request.

- o Students who were on academic probation during their last enrollment should consult the Academic Probation Policy for guidance on requirements. Probation will resume on reinstatement.
- o Students who were in Doctoral Candidacy will remain at that status.
- o Students who are reinstated may choose the original or any subsequent Graduate Catalog.

Students must enroll for a minimum of six hours graduate credit in their first semester of re-enrollment.

~~For students who will exceed their time limit for degree completion, but will not be affected by course currency issues (i.e. will finish within ten years of initial admission date in the graduate major):~~

- ~~• Students must apply for reinstatement using the *Graduate Major Reinstatement Form* and also submit the *Time Limit Extension Request*, including benchmark information.~~
- ~~• Students who were on academic probation during their last enrollment should consult the Academic Probation Policy for guidance on requirements. Probation will resume on reinstatement.~~
- ~~• Students who were in Doctoral Candidacy will remain at that status.~~
- ~~• Students who are reinstated may choose the original or any subsequent Graduate Catalog.~~
- ~~• Students must enroll for a minimum of six hours graduate credit in their first semester of re-enrollment.~~
- ~~• Students who have been Academically Dismissed from the University for Academic Dishonesty may not apply to any graduate major at USF.~~

Meeting adjourned at 10:30 am