

Graduate Council Policy and Fellowship Committee Meeting

For the 2019-2020 Annual Report and inclusion in the 2020-2021 Graduate Catalog

Members	Liaisons and Guests
Bahner, Ingrid – Chair	Ruth Bahr, OGS
Bedell, Norma – GS Rep	Carol Hines-Cobb, OGS
Biswal, Manas ABSENT	Francisco Vera, Admissions
Buck, Harleah	Katie Wagner, Admissions
Casper, Breanne – GS Rep	Toure Rider
Malservisi, Rocco ABSENT	
Seibel, Brad GTM	
Shivendu, Shivendu	
Sun, Yu -Starting 11/18/19	
Zgibor, Janice GTM	
TBA: AS, ED, MD, TA	

NOVEMBER 4, 2019 - REPORT

1. Dr. Bahner welcomed everyone
2. There was no public comment on agenda Items.
3. Council members discussed the following:
 - **Policy Integration** – Dr. Bahr reminded everyone that the policies are posted on the Council website. Notification has been sent out to all three campuses for comment. Some members had already reviewed the proposed changes and noted no need for revisions. Dr. Bahr reminded everyone that the deadline for comment is November 8. She also noted that there were only three policies that had substantive differences: Cross-listing of courses; Transfer of Credit; and Academic Renewal. Sarasota-Manatee and St. Petersburg were moving these policies to their councils for vote/approval since the Tampa version was more flexible.
 - **Time limit clarification for MD/DPT/PharmD** – Carol Hines-Cobb provided background information for the migration and inclusion of the MD in the Graduate Catalog. Some of the policies are aimed more toward the research doctorates, so efforts are being made to ensure that policies for the MD, DPT, and PharmD are included. Proposed language edited. **APPROVED**
 - **Graduate Faculty** – discussed the request to revisit the policy for Graduate Faculty Definition and Affiliate Graduate Faculty definition. Reviewed liability issues, current practices, and need for mentoring. **TABLED.**
 - **Concentrations** – policy for double-dipping courses in multiple concentrations. Discussed the situations where this is taking place. **TABLED**

The remaining items are designated for future discussion, with changes targeted for the 2021-2022 Graduate Catalog. These include:

- **Pre-Req Policy** – discuss whether we should eliminate pre-reqs tied to graduate courses and have such requirements noted in the curriculum for the Catalog.
- **Degree Completion** – develop policy to encourage students to graduate on time
- **Academic Dismissal** – update language to include situations of professional misconduct.
- **Repeating a course** – how many times and which courses can you repeat?
- **Doctoral Projects** - need language to address Doctoral Projects.
- **Graduate Certificates** – add language to define core (2 graduate courses) and that they should tie into a major. Consider language that limits how long a Certificate may be active if it is no longer having students complete the certificate within the five-year timeframe.

4. **Research Assignments**

AAU

Rutgers University: Shivendu Shivendu
SUNY at Buffalo: TBA
SUNY at Stony Brook: TBA
University of California, Irvine: Harleah Buck
University of Florida: Manas Biswal

Peer Institutions

University of Central Florida: Breanne Casper
NC State University: Norma Bedell
Florida State University: Ingrid Bahner
University of Cincinnati: Rocco Malservisi
University of Pittsburgh: Janice Zgibor

Time Limitations

Doctoral degrees must be completed within seven (7) years from the student's original date of admission for doctoral study. All courses applied to the doctoral degree must be completed within ten (10) years, including courses taken

1. prior to admission to the USF doctoral major,
2. taken as non-degree seeking, or
3. transferred in from other institutions.

There is no time limitation for courses from a completed master's degree used toward a doctoral degree. For students who are readmitted, see Readmission Policy. Typically, a student will reach candidacy within four years, but this may vary per discipline.

[MD, DPT, PharmD Professional level doctoral programs are subject to program defined time limits. Students in these professional programs can request a time limit extension if needed. However, such a request would only be granted in extraordinary circumstances. Contact the program for specific information.](#)

~~The Doctor of Medicine degree must be completed within six (6) years from the student's original date of admission to the Medical School.~~