

Graduate Council Policy and Fellowship Committee Meeting

For the 2019-2020 Annual Report and inclusion in the 2020-2021 Graduate Catalog

| Members | Liaisons and Guests |
|---------------------------------------|--------------------------------------|
| Bahner, Ingrid – Chair | Ruth Bahr, OGS |
| Bedell, Norma – GS Rep | Carol Hines-Cobb, OGS |
| Biswal, Manas - GTM | Joe Butts, OGS - Absent |
| Buck, Harleah -Absent | Brandis Baines-Waiz - Absent |
| Casper, Breanne – GS Rep - GTM | Mathdany Clark, OGS - Absent |
| Malservisi, Rocco | Francisco Vera, Admissions |
| Seibel, Brad - GTM | Katie Wagner, Admissions |
| Shivendu, Shivendu - GTM | Toure Rider, In Ed/Grad Certificates |
| Sun, Yu | |
| Zgibor, Janice - GTM | |
| | |
| TBA: AS, ED, MD, TA | |

JANUARY 13, 2020 - REPORT

1. Dr. Bahner welcomed everyone. Carol Hines-Cobb confirmed attendance and quorum via roll call.
2. There was no public comment on agenda Items.
3. Carol updated members on a newly adopted policy update USF 10-006. Members can read the new policy online: <http://regulationspolicies.usf.edu/policies-and-procedures/pdfs/policy-10-006.pdf>
4. Discussed:
 - **Academic Renewal** – Dr. Bahr updated the members on the academic renewal policy, which Graduate Council worked on last year. This policy allows a student to change majors or degree program levels and only transfer the grades for courses approved for internal transfer. Students can only do this one time. The policy Council approved is in the Catalog. The policy was forwarded to General Counsel and a USF policy has now been established for addressing academic renewal at both the undergraduate and graduate levels. This new policy will be posted this week. Accordingly, the Catalog will be updated to remove the language Council previously approved and link to the newly approved USF policy.

Members had a lively discussion for the academic renewal policy and process. It was noted that the Change of Major form and the Master’s Along the Way form would be updated to include this information
 - **Post-Consolidation Graduate Council** - Dr. Bahr updated members that consolidation is starting to move forward. The SACSCOC report is due March 15 and is over 3000 pages long. All course proposals must be submitted into the proposal system and curriculum revisions must be submitted to OGS by 5 pm Jan 31, 2020. Following that, all processes stop until after the SACSCOC review visit, scheduled for January 2021. Dr. Bahr asked council members to be thinking about format for the post-consolidation council. Meeting frequency, dates, and council structure could be revised for the new model.
 - **Fellowship Review Reminder** – Dr. Bahr reminded members of how the process works. The Presidential Fellowship Application is due Jan 15 via Qualtrics. The plan is to send to

committee by Jan 18, with a review due date of Feb 1. Decisions will be made at the Feb 3 meeting. The GSS/Auzanne are due Jan 17. A time line for review will be confirmed at a later date. It is likely the review due date will be Feb 7.

The following were tabled due to a lack of time for discussion:

- **Doctoral Projects** - need language to address Doctoral Projects.
- **Graduate Faculty** – request to revisit the policy for Graduate Faculty Definition and Affiliate Graduate Faculty definition. Update on GSS initiatives and policy discussions at the full Faculty Senate, Provost, and President levels.

For Future Discussion in 2020-2021

- **Concentrations** – policy for double-dipping courses in multiple concentrations
- **Pre-Req Policy** – discuss whether we should eliminate pre-reqs tied to graduate courses and have such requirements noted in the curriculum for the Catalog.
- **Degree Completion** – develop policy to encourage students to graduate on time
- **Academic Dismissal** – update language to include situations of professional misconduct.
- **Repeating a course** – how many times and which courses can you repeat?
- **Graduate Certificates** – add language to define core (2 graduate courses) and that they should tie into a major. Consider language that limits how long a Certificate may be active if it is no longer having students complete the certificate within the five-year timeframe.

Meeting adjourned at 11:05 am.