



BACHELOR'S/MASTER'S PATHWAY APPLICATION

UNIVERSITY OF SOUTH FLORIDA

OFFICE OF GRADUATE STUDIES

Website: www.usf.edu/graduate-studies/about-us/contact-us.aspx

PURPOSE

Bachelor's/Master's Pathways allow highly qualified undergraduate students to complete a bachelor's degree and a master's degree or a bachelor's degree and a professional doctorate in a select few majors on an accelerated timeline.

STUDENT AGREEMENT

- Review the Bachelor's/Master's Pathway Requirements and Information in the Graduate Catalog.
- Meet with my undergraduate and graduate academic advisors regarding major requirements, procedures, and establish a clear curricular pathway to both degrees.
- Consult with the Office of Financial Aid to determine any potential ramifications during the change from undergraduate to graduate standing.

PART I: STUDENT INFORMATION

- **Name:** Input last name first, then first name and middle initial (if applicable).
- **USF ID#:** Input your USF ID#, (DO NOT put in your Social Security Number).
- **Email Address:** Input your email address. Please make sure this email address is one that you check regularly so that you are aware of any information electronically sent to you in a timely manner.
- **Telephone Number:** Input your telephone number including area code. Make sure the number is one that can be reached easily in case there are any problems or questions about your form.
- **Student Signature:** Must sign and approve request

For assistance, please go to the Graduate Major Contact Information site: http://www.grad.usf.edu/programs/search_all.php.

DIRECTIONS FOR INTERNATIONAL STUDENTS

INTERNATIONAL STUDENTS: Students with an F1 visa must submit this form to OIS via iStart to obtain their signature. DO NOT PROCEED WITH THIS WRITTEN REQUEST unless you have obtained the OIS signature on your form. Information about contacting OIS is available at <https://www.usf.edu/world/international-services/about-us/contact-us.aspx>.

OIS ADVISOR: A written approval letter on letterhead from OIS may be attached to the petition if special circumstances are to be considered.

SUPPORTING DOCUMENTATION

Program of study, by semester, of requirements to complete the Bachelor's/Master's Pathway, including shared undergraduate/graduate courses and anticipated date of bachelor's degree conferral.

CODE LOOK UP

For Faculty and Staff use ONLY: To find CIP, degree, major, and concentration codes, please go to USF Academic Planning: <https://academicplanning.usf.edu/> and select Curriculum Codes.

Example: Business Analytics and Information Systems

CIP Code: 11.0501

Degree Code: M.S.

Major Code: BAI

Concentration Code: ABI

COLLEGE/DEPARTMENT RECOMMENDATIONS

- **Undergraduate Faculty Advisor:** Check the appropriate box, sign and date the form.
- **Graduate Faculty Advisor/Graduate Director and College Dean/Designee:** Check the appropriate box, sign and date the form.

DECISION OF THE OFFICE OF GRADUATE STUDIES

- **Office of Graduate Studies:** Check the appropriate box, sign, and date the form. Original signatures are required in these areas.
- **Comment:** Signer may use the comment line to add a brief statement.
- **Routing/Approvals:** If approved by the Office of Graduate Studies, the form will be forwarded to the Office of the Registrar for processing.



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International Student? <input type="checkbox"/> Yes <input type="checkbox"/> No OIS Approval Signature: _____

STUDENT AGREEMENT

Student should initial, indicating agreement:

- _____ I have reviewed the Bachelor's/Master's Pathway Requirements and Information in the Catalog
- _____ I have met with my undergraduate and graduate academic advisors regarding major requirements, procedures, and established a clear curricular pathway to both degrees.
- _____ I have consulted with Financial Aid to determine any potential ramifications during the change from undergraduate to graduate standing.
- _____ I confirm acknowledgement of potential financial aid implications: **Signature of Financial Aid Officer:** X _____

STUDENT INFORMATION

Last Name		First Name	USF ID
Email		Phone Number	
Student Signature		Date	

SUPPORTING DOCUMENTATION

The following checklist of supporting documentation must be attached:

- Program of study, by semester, of requirements to complete the Bachelor's/Master's Pathway, including shared undergraduate/graduate courses and anticipated date of bachelor's degree conferral.
- Current unofficial USF Transcript.

COLLEGE/DEPARTMENT RECOMMENDATION

Effective Term of Entry:						NOTE: Effective term of entry reflects entry into the Pathway and not the semester that the student progresses to Graduate Standing.
Undergraduate Major Code:	COLLEGE CODE	DEGREE CODE	MAJOR CODE	DEPARTMENT CODE	CONCENTRATION CODE (if applicable)	
Pathway Graduate Major Code: <i>(refer to the Pathway Graduate Major List)</i>	COLLEGE CODE	DEGREE CODE	MAJOR CODE	DEPARTMENT CODE	CONCENTRATION CODE (if applicable)	ATTRIBUTE CODE
						FIVE
Current GPA and Hours Completed: <i>(refer to unofficial transcript)</i>	OVERALL			IN THE UNDERGRAD MAJOR		
	GPA (3.33 minimum)		Hours	GPA (3.50 minimum)		Hours (15 hours minimum)
Total hours required to complete and anticipated completion dates:	Bachelor's Degree: Total Hours		Bachelor's Degree: Completion Date		Master's Degree: Completion Date	

<input type="checkbox"/> Approve <input type="checkbox"/> Deny			
	Undergraduate Faculty Advisor/Designee's Name	Signature	Date
<input type="checkbox"/> Approve <input type="checkbox"/> Deny			
	Graduate Faculty Advisor/Designee's Name	Signature	Date
<input type="checkbox"/> Approve <input type="checkbox"/> Deny			
	Graduate Director/Designee's Name	Signature	Date
<input type="checkbox"/> Approve <input type="checkbox"/> Deny			
	College Graduate Associate Dean/Designee's Name	Signature	Date

OFFICE OF GRADUATE STUDIES RECOMMENDATION

<input type="checkbox"/> Approve <input type="checkbox"/> Deny			
	Graduate Studies Associate Dean/Designee's Name	Signature	Date

OFFICE OF THE REGISTRAR

Instructions: Please update the General Student Record and the Attribute Record.

Processed by:			
	Name	Signature	Processed Date