1. **How is the house laid out?**
   a. Each house has a large living room, a community kitchen (stove, refrigerator, & sink), a private guest bathroom (toilet and sink), a community bathroom on each floor, and two beds per bedroom. Each facility also has a laundry room located inside of the house for the exclusive use of the residents. The community has a community pool and a community office dedicated to serve the residents of the Greek Village.

2. **How many beds does a two story house have in it?**
   a. A two story house can have anywhere from 18 to 20 beds in it depending on the structural or organizational configuration. Some organizations choose to let the President have a single room or create a study area. Any time a configuration is changed in the house, Housing & Residential Education must approve prior to any changes taking place.

3. **How many houses are available now?**
   a. Housing & Residential Education is currently searching for one organizations to lease a two-story house (GVE or House #5) in the Greek Village.

4. **What is the Greek Village Master Lease?**
   a. The Greek Village Master Lease is a lease agreement between the University of South Florida and the organization. All organizations are encouraged to have a national house corporation with a local representative. The master lease for each year begins on the Sunday prior to the fall Grand Opening and concludes on the day following the end of the Summer B term.

5. **What is a house corporation?**
   a. A house corporation is made up of alumni volunteer(s) who help direct the business and facilities related matters of the house. The house corp sets the annual resident rates, coordinates any facility repairs or upgrades with the University, manages house occupancy, and addresses financial matters concerning the house.

6. **What is the Greek Village Housing Association (GHA)?**
   a. The GHA is the collective representation of the house corporation representatives. GHA’s focus is to collaborate with the university on matters related to the Greek Village through a unified voice. GHA is led by a GHA President who maintains regular communication with Housing & Residential Education. GHA meets every other month to discuss various issues, share information, and socialize. The meet attendants are usually the house corporation representatives, organizational student member, a
Housing & Residential Education representative(s), and representative(s) from the Center for Student Involvement and Fraternity & Sorority Life.

7. Is there a move-in or deposit required once the Greek Village Master Lease is signed?
   a. Yes. There is a $25,000 buy-in fee due once the Greek Village Master Lease is signed. This fee is non-refundable and used to prepare the house for occupancy.

8. What are the costs associated with living in a Greek Village house?
   a. There is an annual lease amount due which is dictated by the master lease; house and community utility fees; and, if applicable, chapter house utility fees. The 2019-20 annual lease amount for the available house was $145,063. The projected 2019-20 utilities were $15,000. The utilities are projected for budgeting purposes but actual utility costs will be listed on the annual invoice. The annual invoice will be issued in mid-October once all utility costs have been reconciled.

9. How does the lease amount get paid?
   a. Each January or February, the house corporation representative will set the rental rates for the residents based on the annual lease letter that they receive from Housing & Residential Education. The rate is set to cover any costs with managing the house. Housing & Residential Education will charge each contracted resident the approved rate and collect the rent from the residents. At the end of the lease year, any rental money collected from residents will be applied to the annual lease amount. If there is a balance due to the university then the house corporation representative will receive an invoice with instructions on how to pay the university.

10. Will the residents need to complete a housing contract to live in the house?
    a. Yes, each resident that is approved by the house corporation to live in the house will be required to complete a Greek Village Housing Contract. The Greek Village Housing Contract is different than the Student Housing Contract because it has different terms associated with it that are specific to living in Greek Village. Residents are not permitted to live in the house if the Greek Village Housing Contract is not complete. In order for Housing & Residential Education to charge residents the appropriate rental rate and apply those collected fees to the annual lease amount a Greek Village Housing Contract must be complete.

11. What are the term dates for a Greek Village Housing Contract?
    a. The fall term is the Sunday prior to Grand Opening – December 15; the spring term is December 15 – May 15; and the summer term is May 15 –
12. Is there a guiding document on all things related to the Greek Village?
   a. Yes, there is a document. It is called the Greek Village Standard Operating Guide and it can be found online under the Greek Village section of the USF Housing & Residential Education website.

13. I had an Resident Assistant when I lived in another residence hall. Will I have an RA in my house as well?
   a. Yes, there will be a Residential Education staff member, like an RA, living in the house. They are a Community Manager (CM) and have a slightly different role than the RA. The CM is a member of your organization and serves as a liaison between the house members and the university.

14. I don’t want to live in the house but I want to come visit my sisters or brothers at the house. Can I do that?
   a. You sure can. We call them Out-Of-House members and they are granted access to the common area space of the house. They are not assigned a bedroom. There is a form that must be submitted and it is compared against the membership roster. Out-Of-House members are responsible for any community damages that may be assessed to the common areas of the house.

15. What is the move in date for the available house?
   a. Given our current timeline, we anticipate that the new organization will be able to move in as early as August 18, 2019.