

Parliamentary Procedure at a Glance

To Do This:	You Say:	May You Interrupt Speaker?	Do You Need a Second?	Is it Debatable?	Can It Be Amended?	What Vote is Needed?	Can It Be Reconsidered?
Adjourn Meeting	“I move that we adjourn”	No	Yes	No	No	Majority	No
Complain about the noise, heat, etc.	“ I rise to a question of privilege”	Yes	No	No	No	No Vote	No
Temporarily suspend consideration of an issue	“I move to table the motion”	No	Yes	No	No	Majority	No
End Debate & Amendments	“I move to the previous question”	No	Yes	No	No	2/3rds	Yes
Limit/Extend the Time of Debate	“I move that the debate on the pending motion be limited/extend to..”	No	Yes	No	Yes	2/3rds	Yes
Postpone Discussion for a Certain Time	“I move to postpone discussion until...”	No	Yes	Yes	Yes	Majority	Yes
Give Closer Study of Something	“I move to refer the matter to committee”	No	Yes	Yes	Yes	Majority	Yes
Amend a Motion	“I move to amend the motion by...”	No	Yes	Yes	Yes	Majority	Yes
Introduce Business	“I move that...”	No	Yes	Yes	Yes	Majority	Yes