

### Figure Salary and FTE for Faculty Summer Appointments

Summer salaries for Faculty on a 9-month position are stipulated by the UFF collective bargaining agreement. Typically, a faculty member will earn the same amount per credit hour whether he teaches in the fall, spring or summer. The Collective Bargaining Agreement can be found on the Division of Human Resources site.

<b>Calculate summer salary and FTE based on 9 month salary and credit hours</b>							
Semester	Faculty Member Name	9 Month (NAANNL) Salary	9 Month (Biweekly)	Summer Credit Hours	Summer FTE	Summer Weekly Hrs	Summer Salary
Summer A, B, C	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	\$0.00	<input style="width: 80%;" type="text"/>	0.00	0	\$0.00
<b>Calculate FTE based on a specific dollar amount:</b>							
Semester	Faculty Member Name	9 Month (NAANNL) Salary	What do you want to pay?	Summer FTE should be	Summer Hours		
Summer C	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	0	0.00	<a href="#">Click here for instructions on using this calculator</a>	
Summer A or B	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text"/>	0	0.00		

This calculator helps departments figure summer pay and FTE for line position faculty based on their 9-month salary and it does it in one of two ways.

#### One: Calculate summer salary and FTE based on number of credit hours teaching.

Used for 9-month faculty teaching a credit course during the summer.

1. Enter the 9-month salary and the number of credit hours in the fields on the Summer A, B, C row.
2. Hit the Tab key to see the FTE, hours and salary. Enter these on the appointment status form (ASF).

#### Two: Calculate summer salary and FTE based on specific dollar amount to be paid.

Used to calculate FTE based on a dollar amount. Example, Dr. Sam Smart will be working on a grant during the summer but not teaching. The grant has \$10,500 available to pay him.

1. Determine if the faculty member is working during:
  - a. Summer C (6.5 pay periods) or
  - b. Summer A or B (3.2 and 3.3 pay periods respectively).
2. There is one row to figure Summer C and another for A or B. Enter the 9-month salary and the amount to be paid in the fields on the appropriate row.
3. Hit the Tab key to see the FTE and hours worked. Enter these on the appointment status form (ASF).