

CANVAS COMMONS

FINDING AND IMPORTING CONTENT

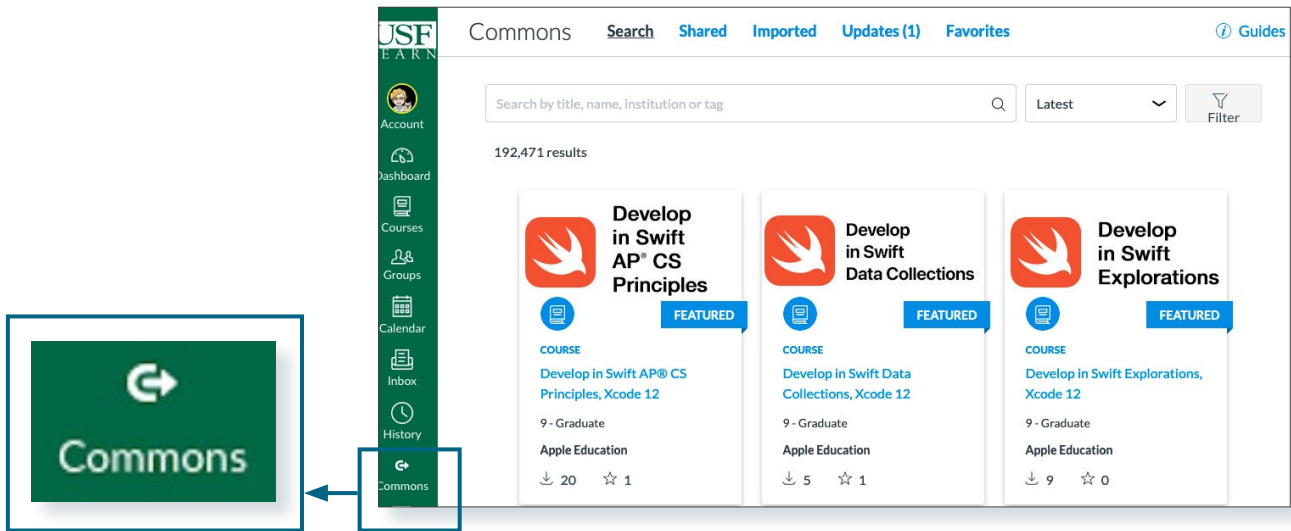
Finding Content

Canvas Commons is a repository of shared Canvas resources from schools and universities in Florida that use Canvas. In this section, we'll discover how to get into Commons and find useful resources.

01

Select the Canvas Commons Link in the Canvas Navigation Panel

This opens the Commons page.



02

Use the Search Field to Find Your Resource

USF has over 11,000 resources available across all campuses uploaded by various departments and your colleagues. To find USF approved Faculty Resources from Digital Learning, use the tag *USF Digital Learning* in your search.



Was this resource helpful? [Tell us how we did.](#)

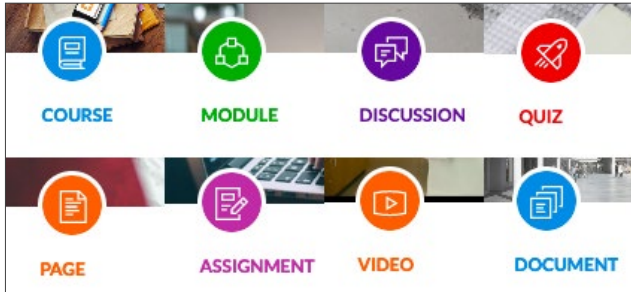
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03

Resources Can be a Variety of Types

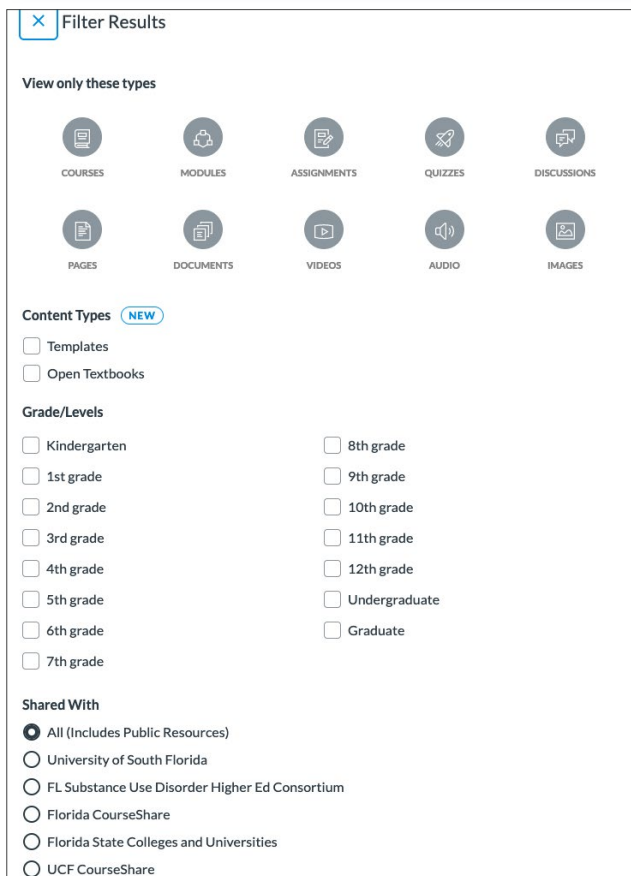
Resources can be a complete course, a module, a page, a quiz, etc. They will be identified as such with a labeled icon.



04

It is Possible to Filter Resources by These Types and Others

Click the **Filter** button. This will open up the filter panel. Make your choices.



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▶ Importing Content

Once you've found a resource you would like to use, you can import it directly from Commons into your course.

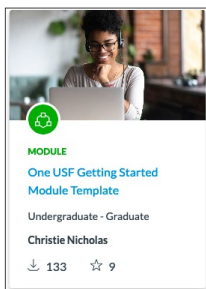


*If you choose a **course**, the navigation settings of the imported course will override the navigation settings you may have originally made in your course. This does not apply to other types of imports.*

01

Select the Resource to Open it

Simply click on the image of the resource to take you to a page where you can review the items that come with it. In this example we see a module template that includes pages, a discussion, and a file. You can add it to favorite resources or share a link to it.



< Back to Search
☆ 9 Favorites ↓ 130 Downloads 📅 12/14/20 © Attribution ShareAlike

One USF Getting Started Module Template

Preview
Details
Version notes

Modules (1)

Pages (6)

Discussions (1)

Files (1)

Module 0: Getting Started [Template]

Course Overview	✓
Meet Your Instructor	✓
Student Support	✓
Online Learning Orientation	✓
The Guide to Netiquette	✓
Accessibility & Privacy Policies	✓
First Day Attendance & Learner Introductions	✓

📄 Import/Download

54.7 kB - IMS Common Cartridge File (.imsc)

☆ Add to Favorites

🔗 Copy Resource Link

Was this resource helpful? [Tell us how we did.](#)

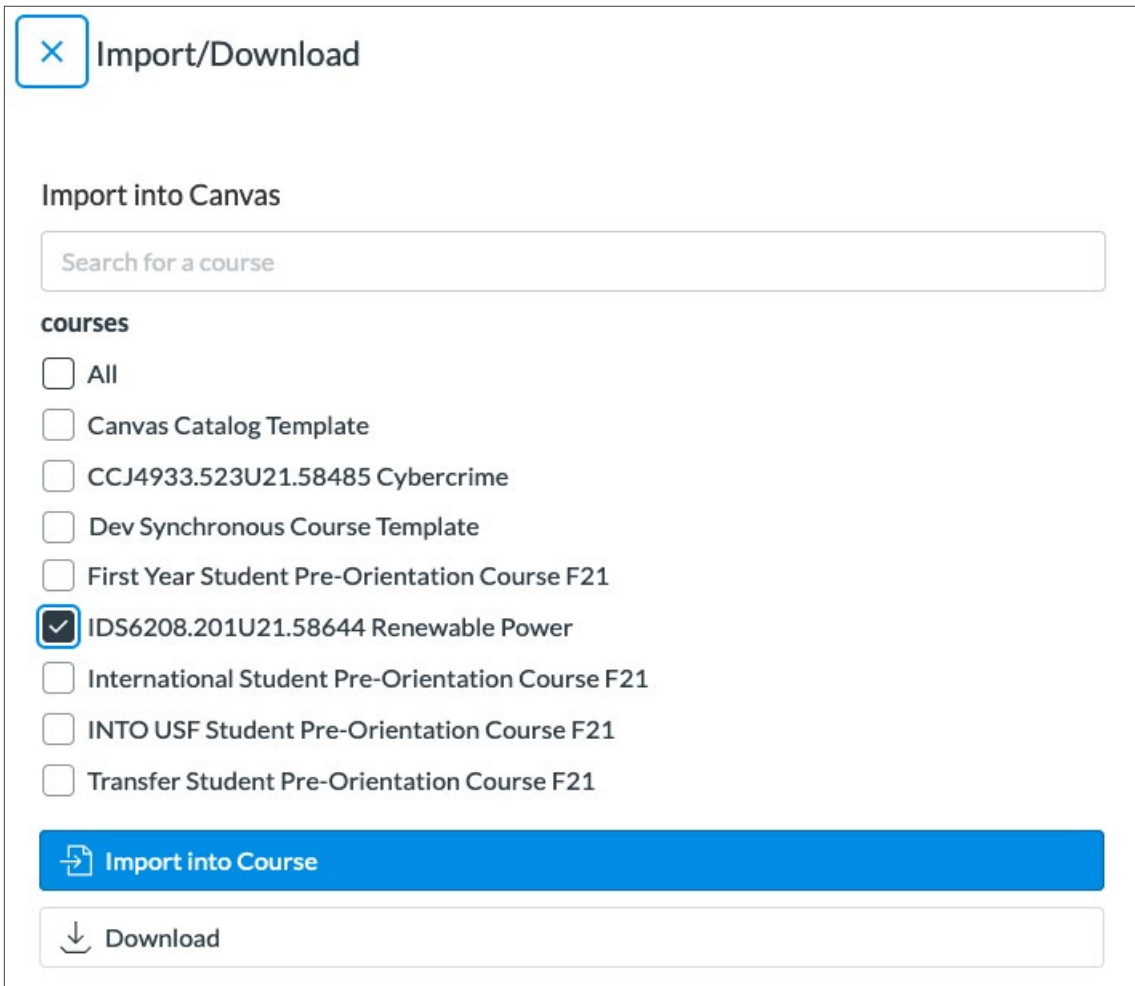
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02

Choose the *Import/Download* button

After clicking the blue **Import/Download** button, a dropdown list will appear showing all of your courses. Search and choose the one you want, then select the **Import Into Course** button. The import will begin. Close out of Commons and go to your course.



*To repeat, if you choose a **course**, the navigation settings of the imported course will override the navigation settings you may have originally made in your course. This does not apply to other types of imports.*

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