
External Consultant Report

The purpose of the external review is to provide an objective analysis and discipline-based review of the academic program. To help fulfill this purpose, external reviewers are required for all program reviews. The reviewers may be brought on-site to conduct their review or the review may take place online. This decision is made by the Office of the Provost in consultation with the dean of the college and chair/director of the academic program under review. Reviewers should be aware that consultant reports are public documents in accordance with Florida's Sunshine laws.

At a minimum, the report should contain the following sections:

Section I: Executive Summary

Please provide a brief overview of the following:

1. Review process including when the visit occurred (or when reviewed online) and the documents used in the review. Note any special meetings with stakeholders, students, administrators and/or alumni.
2. Quality of material provided to inform the academic program review.
3. Status of the discipline from a national perspective including future workforce needs.
4. Quality of outcomes assessment of the academic program.

Section II: Evaluation of Program Quality

For each academic program under review, please provide an assessment of the following:

1. Curriculum;
2. Faculty;
3. Research directions;
4. Students;
5. Administration;
6. Resources and facilities;
7. Student learning outcomes assessment. Include comments on the following:
 - a. Appropriateness of the defined student learning outcomes;
 - b. Quality and appropriateness of measures used to assess student learning outcomes;
 - c. How well students are achieving expected learning outcomes;
 - d. How the results of the assessment of student learning outcomes have been used to implement program improvements focused on improving student performance.

Section III: Program Strengths and Weaknesses

1. List specific program strengths;
2. List specific program weaknesses.

Section IV: Recommendations

Please provide recommendations to contribute to continuous quality improvement in the academic program and/or department:

1. Academic program enhancement
 - Those not requiring new resources;
 - Those requiring new resources;
2. Departmental enhancement
 - Those not requiring new resources;
 - Those requiring new resources.

Section V: Response to Questions from the Department and the Dean

In this section, please respond to specific questions from the department chair, faculty, and the dean.

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