Common Assessment Methods for SAM and their Reporting Requirements

Requirement	Explanation	Essays, written student work including discussion board responses, theses/dissertations	Presentations, oral reports, performances	Portfolios	Open-ended (not multiple choice) embedded test questions	Lab reports	Internship or practicum evaluation form	Exam/Test	Standardized tests
Method Statement	Clear statement of assessment type	Include info on class and assignment	Include info on class and assignment	Include general descriptions of the type of student work included in the portfolio	Include info on class and assignment	Include which course(s) the lab report was collected in	Include where the intership occurred or was coordinated through	Include class & no. of embedded test questions	Include information on test developers
Relationship to learning goal	A statement on how the assessment specifically measures the task, information or competency stated in the Learning Outcome	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Indication of Sample	A sample can be used for any assessment type. Indication of whether a sample was used, partial students or all students were used in the assessment is required for all methods.	Indicate which students were assessed: all, partial, sample	Indicate which students were assessed: all, partial, sample	Indicate which students were assessed: all, partial, sample	Indicate which students were assessed: all, partial, sample	Indicate which students were assessed: all, partial, sample	Indicate which students were assessed: all, partial, sample	Indicate which students were assessed: all, partial, sample	Indicate which students were assessed: all, partial, sample
Collection of Sample	A statement on how the sample was obtained	Yes, if using a sample	Yes, if using a sample	Yes, if using a sample	Yes, if using a sample	Yes, if using a sample	Yes, if using a sample	Yes, if using a sample	Yes, if using a sample
Collection of Data	A statement on assessment context; what courses the assessment will be conducted in. Or, if not in courses, what were the circumstances of the assessment?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Rubric description and development	A statement on how the rubric was developed and measures taken to reinforce its validity/reliability	Yes	Yes	Yes	Yes	Yes	Yes	No	No
Number of raters	Needs multiple raters	Indicate number of raters, needs multiple	Indicate number of raters, needs multiple	Indicate number of raters, needs multiple	Indicate number of raters, needs multiple	Indicate number of raters, needs multiple	Indicate number of raters, needs multiple	Does not need multiple raters	Does not need multiple raters
Inter-rater reliability statement	Statement of how inter-rater reliability is addressed	IRR statement is needed	IRR statement is needed	IRR statement is needed	IRR statement is needed	IRR statement is needed	IRR statement is needed	No	No
Instrument reliability and validity	Statement of instrument reliability/validity	No statement needed, included in rubric statement	No statement needed, included in rubric statement	No statement needed, included in rubric statement	No statement needed, included in rubric statement	No statement needed, included in rubric statement	No statement needed, included in rubric statement	Statement needed if instrument was internally developed	Yes, include information from the developers/exam manual on the instrument reliabiliy and validity