Assessment Reporting in SAM
Contents

• Access your report.
• Update your plan.
• Analyze results.
• Use results.
• Submit your report.
Search for “USF SAM” at
Assessment

Assessment is ongoing at USF and is linked to the broader enterprise of continuous quality improvement, which is driven in part by requirements of our regional accrediting body, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), and the Florida Board of Governors (FLBOG). The Institutional Effectiveness and Planning unit oversees and facilitates the process of assessment, including the integration of assessment into annual administrative unit reviews and annual reporting and budget processes.

System for Assessment Management (SAM)
Log in.
Single sign-on is required.
Request access if needed.
Access reports from your home page.
Or choose from the Assessments menu.
Select the year.
View reports.

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<thead>
<tr>
<th>Review Status</th>
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Export reports.
Edit to complete your report.
Check the year of the assessment cycle.
Ensure the mission is current.
Undergraduate degree programs require a current curriculum map.
Edit and assign goals.
Required Goals

Undergraduate Programs
- Disciplinary Content
- Critical Thinking
- Communication

Graduate & Certificate Programs
- One or more
Check student learning outcomes assessed this year.
Edit each assessed learning outcome to access all sections of the report.
Document variations in assessment methods.
Set high expectations for performance targets.
(Two targets are useful: one for program accountability and another for improvement purposes).
Use narrative and tables for results.
Include longitudinal data from past reports.

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<th>2018</th>
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<th>2020</th>
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Add assessment criteria.
Provide context for data.
Analyze relevant data.
Explain how your program will use results to strengthen curriculum and instruction in courses that introduce, develop, reinforce and master the learning outcome.
Save your work.
Edit all outcomes assessed this year.
Update your summary of methods.
### Assessment Methods

**Course Related Assessments**
- [ ] Oral Presentation
- [ ] Instructor Constructed Exam
- [x] Written Report or Essay
- [ ] Course Embedded Assignment

**Cumulative Assessments**
- [ ] Comprehensive Exam
- [ ] Faculty Committee Evaluation

**Performance Related Assessments**
- [ ] Judged Exhibition
- [ ] Judged Performance
- [ ] Professional Performance

**External-course Assessments**
- [ ] Behavioral Observation
- [ ] Clinical Evaluation
- [ ] Simulations

**Standard Assessments**

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Submit your report.
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View feedback.
Let us know how we can help.

Hennadii Balashov
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Effectiveness
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