



## Assessment Reporting in SAM

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Home



Help

## Assessment

Assessment is ongoing at USF and is linked to the broader enterprise of continuous quality improvement, which is driven in part by requirements of our regional accred Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), and the Florida Board of Governors (FLBOG). The Institutional Effectiveness and P unit oversees and facilitates the process of assessment, including the integration of assessment into annual administrative unit reviews and annual reporting and bu processes.

## System for Assessment Management (SAM)

# Search for “USF SAM” at



Home



Help

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[usfweb.usf.edu/dss/sam/](https://usfweb.usf.edu/dss/sam/)

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## Assessment Management (SAM)

Log In

 Log In

▪ Request Access

# Log in.

# USF NETID SINGLE SIGN-ON



CONTRIBUTE TO OUR FUTURE

You can use your USF NetID to access a variety of password-protected information and resources.

- **What is a USF NetID**

[Find out more](#)

Sign In

# Single sign-on is required.

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(SAM)

Log In



Log In

▪ Request Access

# Request access if needed.



# Access reports from your home page.

## Administrative

2 assessments are available to you for the 2020 Planning cycle.

0 assessments have been reviewed.

[View / Edit](#)

## Certificates

53 assessments are available to you for the 2021 Planning cycle.

0 assessments have been reviewed.

[View / Edit](#)

## Institutes and Centers

3 assessments are available to you for the 2020 Planning cycle.

0 assessments have been reviewed.

[View / Edit](#)

## Majors

184 assessments are available to you for the 2021 Planning cycle.

0 assessments have been reviewed.

[View / Edit](#)

## Student Support Services

1 assessment is available to you for the 2021 Planning cycle.

0 assessments have been reviewed.

[View / Edit](#)



Administrative

Certificates

Institutes and Centers

Majors

Student Support Services

Academic Learning Compacts

Welcome M

Announcemen

Welcome

After logging in

[Click Here](#) to view the FAQ about the assessment management system.

for Assessment Management!

concerning assessment schedules and due dates.

Or choose from the Assessments menu.

Select the year.

**SAM**

Logout: mleclain

Assessment Cycle: 2020 Reporting

Export

Review Status	Last Review	
All	All	Reset
Report Not Reviewed	NO REVIEW	
Report Not Reviewed	NO REVIEW	







View reports.

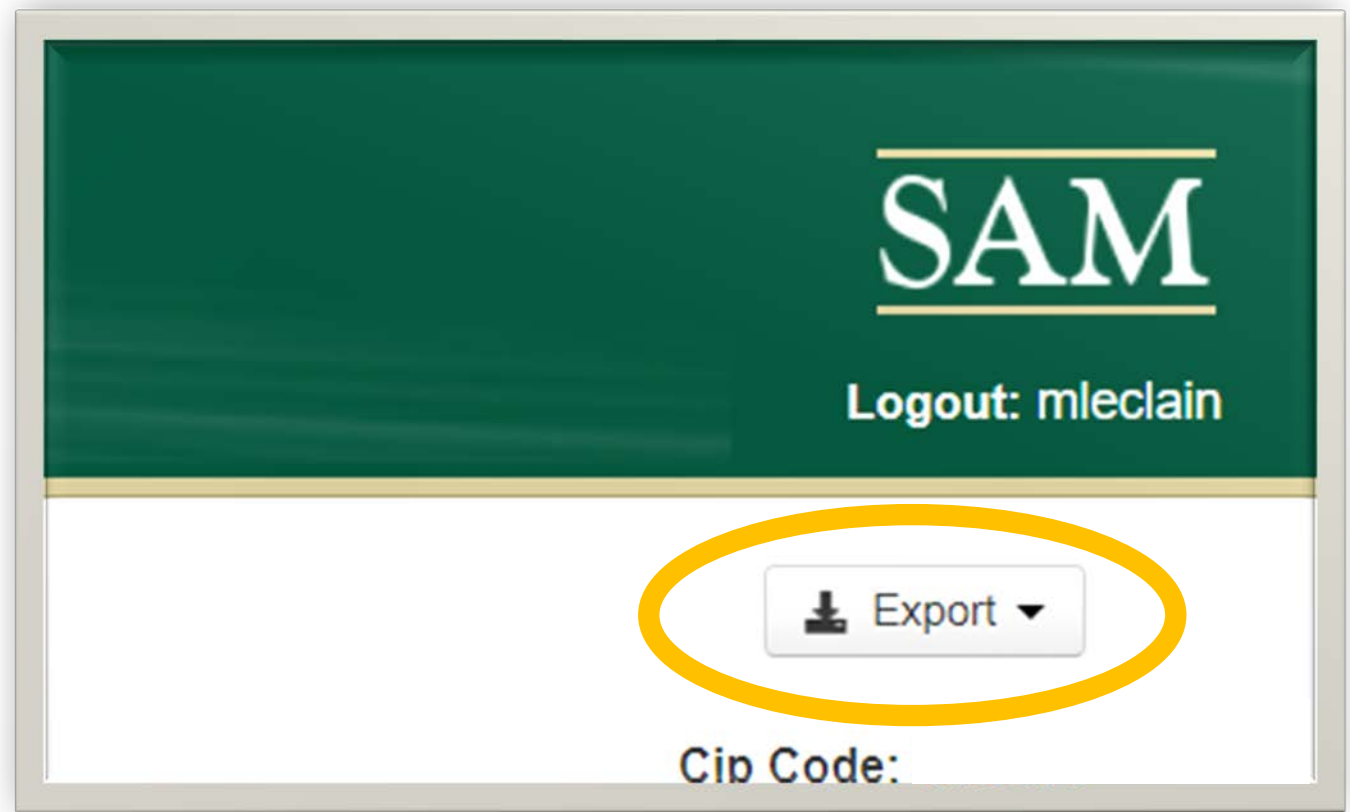
SAM

Logout: mleclain

Assessment Cycle: 2020 Reporting

Export

Review Status	Last Review	
All	All	Reset
Report Not Reviewed	NO REVIEW	  
Report Not Reviewed	NO REVIEW	  





**Export reports.**



**SAM**  
Logout: mleclain

Assessment Cycle: 2020 Reporting

Export

Review Status	Last Review	
All	All	Reset
Report Not Reviewed	NO REVIEW	
Report Not Reviewed	NO REVIEW	

**Edit to complete your report.**

## Edit Assessment

Africana Studies, Undergraduate, BA, Tampa

CIP Code: 05.0201

Assessment Cycle: 2020 Reporting

Assessment Period: Year 3 of 3

Edit

Overall Review:

NO REVIEW

Mission Statement

Edit

Check the year of the assessment cycle.

## Edit Assessment

CIP Code:

Assessment Cycle: 2020 Reporting

Assessment Period: Year 3 of 3

Edit

Overall Review:

NO REVIEW

Mission Statement

Edit


Ensure the mission is current.

## Mission Statement

 Edit


## Curriculum Map

Copy of AFA.xlsx

 Edit Delete

## Review

Choose File

 Upload File

**Undergraduate degree programs require a current curriculum map.**



The image shows a user interface for managing goals. It features two rows of goal cards. The top row is titled "Goal 1: Not Assigned" and has "Edit" and "Delete" buttons. The bottom row is also titled "Goal 1: Not Assigned" and has "Save" and "Cancel" buttons. A dropdown menu is open for the "Goal 1" field in the bottom row, showing options: "Not Assigned", "Discipline-Specific Knowledge", "Communication Skills", "Critical Thinking Skills", and "Other (non-ALC)". The "Not Assigned" option is highlighted. At the bottom of the interface, there is a "Goal Review" section with a status indicator "NR Not Reviewed".

Goal 1: Not Assigned

Edit Delete

Goal 1: Not Assigned

Save Cancel

Goal 1: Not Assigned

Discipline-Specific Knowledge

Communication Skills

Critical Thinking Skills

Other (non-ALC)

Goal Review

NR Not Reviewed

**Edit and assign goals.**

# Required Goals

## Undergraduate Programs

Disciplinary Content

Critical Thinking

Communication

## Graduate & Certificate Programs

One or more

Goal 2: Not Assigned

EditDelete

Students will demonstrate effective verbal communication skills through class presentations.

Goal Review

NR Not Reviewed

1. Student Learning Outcome Statement

☒ Assessed this cycle

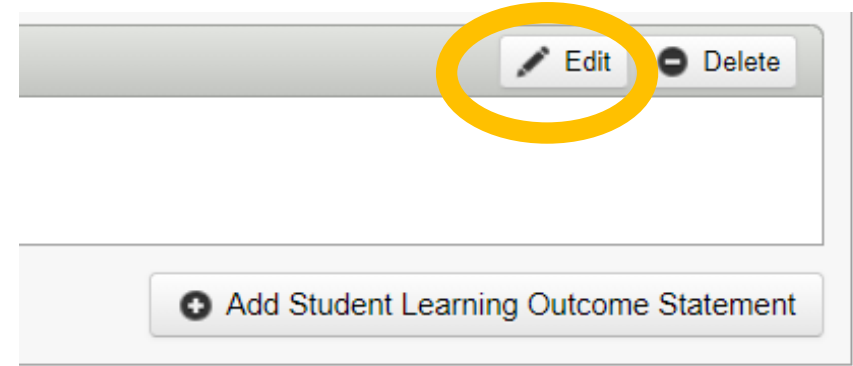
PR Plan Reviewed

EditDelete

Students will be able to

+ Add Student Learning Outcome Statement

**Check** student learning outcomes assessed this year.



Edit each **assessed** learning outcome to access all sections of the report.

## Edit Student Learning Outcome Statement

Goal 3: Students will demonstrate critical thinking skills

1a. Student Learning Outcome Statement

Audit Review: Acceptable



1b. Method of Assessment

Audit Review: Acceptable

Document variations in assessment methods.

## 1c. Performance Targets



Target 1:  
Target 2:



**Set high expectations for performance targets.**

(Two targets are useful: one for program accountability and another for improvement purposes).

## 1d. Assessment Results







Use narrative and tables for results.

## 1d. Assessment Results



	2018	2019	2020

**Include longitudinal data from past reports.**



## 1d. Assessment Results



	2018	2019	2020
Criterion			
Criterion			
Criterion			

**Add assessment criteria.**



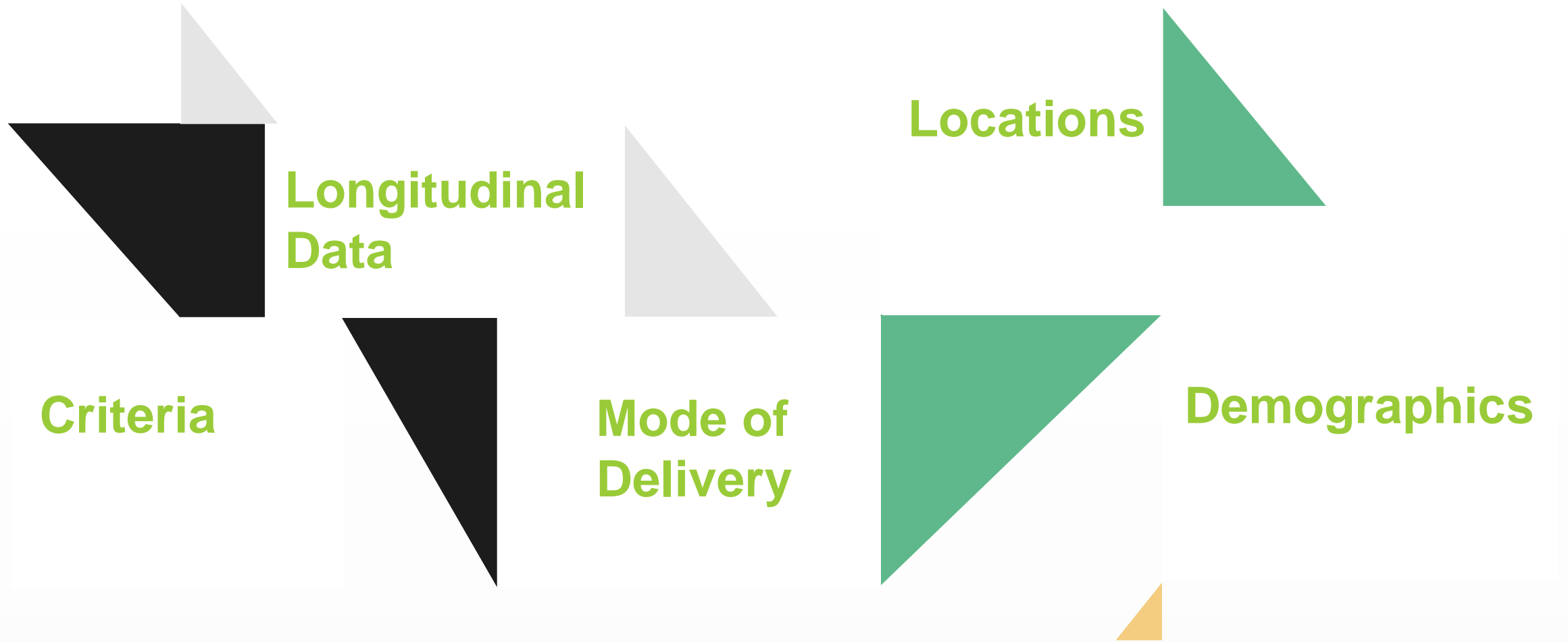
**Dates**

**Raters**

**Sample  
Size**

**% of  
Population**

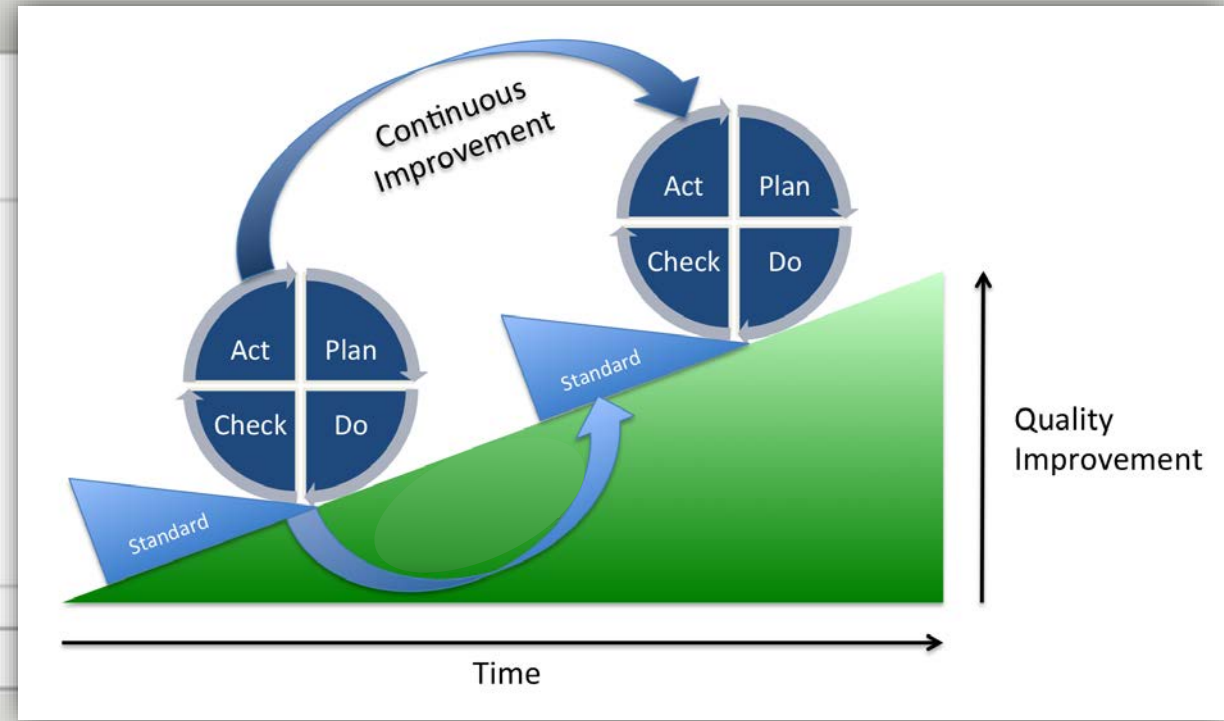
**Provide context for data.**



**Analyze relevant data.**

## 1d. Assessment Results

## 1e. Use of Assessment Results



**Explain how your program will use results** to strengthen curriculum and instruction in courses that introduce, develop, reinforce and master the learning outcome.

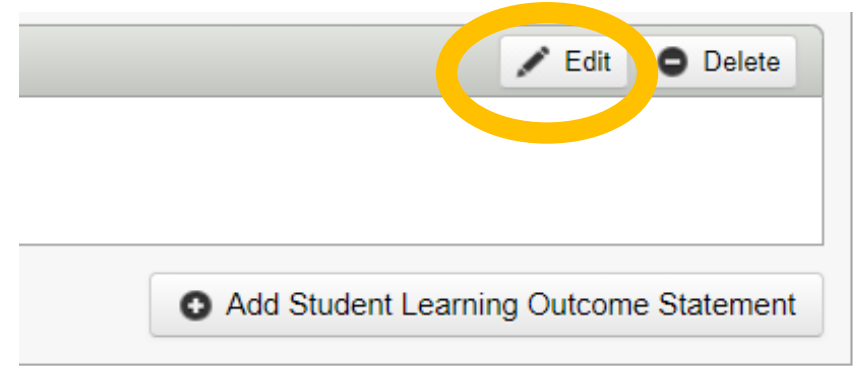


## Plan Review Comments

## Report Review Comments

**Save** your work.



Edit all outcomes **assessed** this year.

Assessment Methods

Course Related Assessments

☐ Oral Presentation

☐ Instructor Constructed Exam

☒ Written Report or Essay

☒ Course Embedded Assignment

Cumulative Assessments

☒ Comprehensive Exam

☐ Faculty Committee Evaluation

☐ Final or Capstone Examination and Assignment

☐ Portfolio of Student Work

Performance Related Assessments

☐ Judged Exhibition

☐ Judged Performance

☐ Professional Video or Audio-Recorded Performance

External-course Assessments

☐ Behavioral Observation

☐ Clinical Evaluation

☐ Simulation

Standard Assessments

Edit

Update your summary of methods.

Assessment Methods

Course Related Assessments

☐ Oral Presentation

☐ Instructor Constructed Exam

☒ Written Report or Essay

☒ Course Embedded Assignment

Cumulative Assessments

☒ Comprehensive Exam

☐ Faculty Committee Evaluation

☐ Portfolio or Capstone Examination and Assignment

☐ Portfolio of Student Work

Performance Related Assessments

☐ Judged Exhibition

☐ Judged Performance

☐ Professional Video or Audio-Recorded Performance

External-course Assessments

☐ Behavioral Observation

☐ Clinical Evaluation

☐ Simulation

Standard Assessments

Edit

☐ Problem-Solving Exercise

☐ Pre-Test/Post-Test Evaluation

Submit your report.

Submit









# SAM

Logout: mleclain

Assessment Cycle: 2020 Reporting

Export

Review Status	Last Review	
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Report Not Reviewed	NO REVIEW	  
Report Not Reviewed	NO REVIEW	  

View feedback.

# Let us know how we can help.

**Hennadii Balashov**  
Compliance and  
Statistical Data Analyst,  
Institutional  
Effectiveness  
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