

**From:** [Criser III, Marshall](#)  
**To:** [#SUS SUPA](#)  
**Cc:** [#SUS CAVP](#); [#SUS Data Administrators](#); [#SUS Council for Admin/Fin Affairs](#)  
**Subject:** SUS Data Resubmission Policy  
**Date:** Thursday, October 20, 2016 3:12:32 PM  
**Attachments:** [Resubmission Policy 10-20-16.pdf](#)

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University Presidents:

The ability of the Board of Governors to make good policy decisions rests on the use of quality data submitted by the universities. The Board values accurate data and has always encouraged the Universities to resubmit data as necessary.

However, this open resubmission policy has created an environment that allowed for a substantial number of data resubmissions after the close of the formal data submission due date. These continued resubmissions hamper the Board and University staffs' ability to adequately validate changes in the longitudinal data. This in turn creates an unnecessary burden on staff as the Annual Accountability report is prepared, verified and approved by the Board in March.

In order to alleviate this problem, the Board is modifying the State University Data System (SUDS) Resubmission policy. The new policy will restrict resubmissions between December 1 and April 1. This will allow data to be locked down as we prepare the Annual Accountability Report. It will be incumbent upon the universities to ensure that data is submitted accurately and completely by the established formal due date.

Universities may resubmit historical data after the April 1 date, however, no changes will be made to the Annual Accountability report.

Attached is the full SUDS resubmission policy for your review.

Thank you.

c: Provosts  
CFOs  
Data Administrators

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