

Institution: University of South Florida Sarasota-Manatee (451671)

User ID: P4516711

## Overview

### Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. This survey collects important information about your institution's staff.

#### Data Reporting Reminders

You must enter data on each displayed screen. If a screen is not applicable, you must enter at least one zero in a field on the screen.

#### Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

## Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

Yes  No

Does your institution have 15 or more full-time staff?

Yes  No

Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, **Part G** is **NOT** applicable to your institution and you will **NOT** be required to report data for **Part G**.

No  Yes Are ALL of the instructional staff military personnel?

No  Yes Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

No  Yes Do ALL of the instructional staff teach pre-clinical or clinical medicine?

You may use the space below to provide context for the data you've reported above.

Institution: University of South Florida Sarasota-Manatee (451671)

User ID: P4516711

### Human Resources Screening Questions

Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2011 either for the *first time* or *after a break in service* AND who were still on the payroll of the institution As of November 1, 2011? (Exclude persons who have returned from sabbatical leave OR full-time staff who are working less-than-9-month contracts/teaching periods and whose primary responsibility is instruction, research, and/or public service.)

*If you answer Yes to this question and your institution has 15 or more full-time staff, you will be provided the screens to report full-time permanent new hires in the Fall Staff section (long version).*

Yes

No

**Part A - Employees by Assigned Position - Full-time staff**

**Number of full-time staff by faculty status and primary function/occupational activity**

Primary function/ occupational activity (mutually exclusive categories)	As of November 1, 2011				Total
	Tenured	Faculty status On tenure track	Not on tenure track/ no tenure system	Without faculty status	
Primarily instruction					0
Instruction/research/public service	13	24	20		57
Primarily instruction + Instruction/research/public service	13	24	20	0	57
Primarily research					0
Primarily public service					0
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	13	24	20	0	57
Executive/administrative/managerial	5	1		18	24
Other professionals (support/service)			2	29	31
Technical and paraprofessionals				5	5
Clerical and secretarial				32	32
Skilled crafts				1	1
Service/Maintenance				2	2
<b>Total full time</b>	18	25	22	87	152
Total from prior year	17	23	18	92	150

**Part B - Employees by Assigned Position - Part-time staff**

Number of part-time staff by faculty status and primary function/occupational activity

Primary function/ occupational activity (mutually exclusive categories)	As of November 1, 2011				Total	Graduate assistants
	Tenured	Faculty status On tenure track	Not on tenure track/ no tenure system	Without faculty status		
Primarily instruction					0	
Instruction/research/public service	1		75		76	
Primarily instruction + Instruction/research/public service	1	0	75	0	76	0
Primarily research					0	
Primarily public service					0	
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	1	0	75	0	76	0
Executive/administrative/managerial					0	
Other professionals (support/service)				0	5	
Technical and paraprofessionals				0	0	
Clerical and secretarial				0	0	
Skilled crafts					0	
Service/Maintenance					0	
<b>Total part time</b>	1	0	75	0	76	5
Total from prior year	1		86		87	4

**Part C - Employees by Assigned Position - Total number of staff****Total number of staff by employment status and primary function/occupational activity**

Primary function/occupational activity	As of November 1, 2011						Total including Graduate assistants
	Full-time	Full-time from prior year	Part-time	Part-time from prior year	Graduate assistants	Graduate assistants from prior year	
Primarily instruction	0		0		0		0
Instruction/research/public service	57	49	76	87	0		133
Primarily instruction + Instruction/research/public service	57	49	76	87	0	0	133
Primarily research	0		0		0		0
Primarily public service	0		0		0		0
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	57	49	76	87	0	0	133
Executive/administrative/managerial	24	26	0		0		24
Other professionals (support/service)	31	35	0		5	4	36
Technical and paraprofessionals	5	6	0		0		5
Clerical and secretarial	32	33	0		0		32
Skilled crafts	1	1	0		0		1
Service/Maintenance	2		0		0		2
<b>Grand total</b>	152	150	76	87	5	4	233

## Part D - Salaries - Full-time instructional staff by contract length/teaching period - Headcount

### Number of full-time instructional staff by contract length/teaching period, gender, and academic rank As of November 1, 2011

Gender and academic rank	Less-than-9-month	9/10-month	11/12-month	Total
<b>Men</b>				
Professors		5		5
Associate professors		3		3
Assistant professors		9		9
Instructors		9		9
Lecturers				0
No academic rank				0
<b>Total men</b>	0	26	0	26
Total men from prior year		25	0	
<b>Women</b>				
Professors		1		1
Associate professors		7		7
Assistant professors		9	2	11
Instructors		10	2	12
Lecturers				0
No academic rank				0
<b>Total women</b>	0	27	4	31
Total women from prior year		22	2	
<b>Total (men + women)</b>	0	53	4	57
Total from EAP				57
Total from prior year (Salaries section)		47	2	49

**Part D - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Faculty status**

\*\*\*\* Applicable to 4-year degree-granting institutions and above only \*\*\*\*

Number of full-time instructional staff on 9/10-month contracts/teaching periods by faculty status, gender, and academic rank

Gender and academic rank	As of November 1, 2011				Total from Part D (Headcount screen)
	Tenured	On tenure track	Not on tenure track/ no tenure system	Without faculty status	
<b>Men</b>					
Professors	3	2	0	0	5
Associate Professors	3	0	0	0	3
Assistant Professors	0	9	0		9
Instructors	0	0	9		9
Lecturers					
No academic rank					
<b>Total men</b>	6	11	9	0	26
<b>Total men prior year</b>	9	8	8	0	25
<b>Women</b>					
Professors	1				1
Associate Professors	6	1			7
Assistant Professors	0	9			9
Instructors	0	1	9		10
Lecturers					
No academic rank					
<b>Total women</b>	7	11	9	0	27
	4	10	8	0	22



<b>Total women prior year</b>					
<b>Total (men + women)</b>	13	22	18	0	53

**Part D - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Faculty status**

\*\*\*\* Applicable to 4-year degree-granting institutions and above only \*\*\*\*

Number of full-time instructional staff on 11/12-month contracts/teaching periods by faculty status, gender, and academic rank

Gender and academic rank	As of November 1, 2011				Total from Part D (Headcount screen)
	Tenured	On tenure track	Not on tenure track/ no tenure system	Without faculty status	
<b>Men</b>					
Professors					
Associate Professors					
Assistant Professors					
Instructors					
Lecturers					
No academic rank					
<b>Total men</b>	0	0	0	0	0
<b>Total men prior year</b>	0	0	0	0	0
<b>Women</b>					
Professors					
Associate Professors					
Assistant Professors	0	2	0		2
Instructors	0	0	2		2
Lecturers					
No academic rank					
<b>Total women</b>	0	2	2	0	4
	0	1	1	0	2

Total women prior year					
Total (men + women)	0	2	2	0	4

**Part E - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Salary outlays**

**Salaries of full-time instructional staff on 9/10-month contracts/teaching periods by gender and academic rank  
 As of November 1, 2011**

Gender and academic rank	Total from Part D (Headcount screen)	Salary outlays	Average salary	Prior year Average salary
<b>Men</b>				
Professors	5	472,396	94,479	98,981
Associate professors	3	319,133	106,378	91,724
Assistant professors	9	767,392	85,266	87,194
Instructors	9	601,124	66,792	62,963
Lecturers				
No academic rank				
<b>Total men</b>	<b>26</b>	<b>2,160,045</b>	<b>83,079</b>	<b>81,942</b>
<b>Women</b>				
Professors	1	86,218	86,218	84,819
Associate professors	7	561,283	80,183	87,062
Assistant professors	9	605,380	67,264	64,865
Instructors	10	567,605	56,761	62,375
Lecturers				
No academic rank				
<b>Total women</b>	<b>27</b>	<b>1,820,486</b>	<b>67,425</b>	<b>68,233</b>
<b>Total (men + women)</b>	<b>53</b>	<b>3,980,531</b>	<b>75,104</b>	<b>75,525</b>

**Part E - Salaries - Full-time instructional staff on 11/12-month contracts/teaching periods - Salary outlays**

**Salaries of full-time instructional staff on 11/12-month contracts/teaching periods by gender and academic rank  
 As of November 1, 2011**

Gender and academic rank	Total from Part D (Headcount screen)	Salary outlays	Average salary	Prior year Average salary
<b>Men</b>				
Professors				
Associate professors				
Assistant professors				
Instructors				
Lecturers				
No academic rank				
<b>Total men</b>	0	0		
<b>Women</b>				
Professors				
Associate professors				
Assistant professors	2	109,027	54,514	59,000
Instructors	2	85,072	42,536	
Lecturers				
No academic rank				
<b>Total women</b>	4	194,099	48,525	59,000
<b>Total (men + women)</b>	4	194,099	48,525	59,000











**Part G - Fall Staff - Full-time instruction/research/public service staff - Not on tenure track/no tenure system**

Number of full-time staff with faculty status who are Not on tenure track and whose primary responsibility is instruction, research, and/or public service OR number of full-time staff whose primary responsibility is instruction, research, and/or public service and who work at an institution with No tenure system by academic rank, gender, and race/ethnicity

As of November 1, 2011

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	No academic rank	Total
<b>Men</b>							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White				9			9
Two or more races							0
Race and ethnicity unknown							0
<b>Total men</b>		0	0	0	9	0	9
<b>Women</b>							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian				1			1
Black or African American				1			1

Native Hawaiian or Other Pacific Islander							0
White			9				9
Two or more races							0
Race and ethnicity unknown							0
<b>Total women</b>	0	0	0	11	0	0	11
<b>Total (men+women)</b>	0	0	0	20	0	0	20
Total from EAP							20

**Part G - Fall Staff - Full-time instruction/research/public service staff - Without faculty status**

Number of full-time staff Without faculty status whose primary responsibility is instruction, research, and/or public service by gender and race/ethnicity

As of November 1, 2011

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Total
<b>Men</b>	
<u>Nonresident alien</u>	0
<u>Hispanic/Latino</u>	0
<u>American Indian or Alaska Native</u>	0
<u>Asian</u>	0
<u>Black or African American</u>	0
<u>Native Hawaiian or Other Pacific Islander</u>	0
<u>White</u>	0
<u>Two or more races</u>	0
<u>Race and ethnicity unknown</u>	0
<b>Total men</b>	<b>0</b>
<b>Women</b>	
<u>Nonresident alien</u>	0
<u>Hispanic/Latino</u>	0
<u>American Indian or Alaska Native</u>	0
<u>Asian</u>	0
<u>Black or African American</u>	0
<u>Native Hawaiian or Other Pacific Islander</u>	0
<u>White</u>	0
<u>Two or more races</u>	0
<u>Race and ethnicity unknown</u>	0
<b>Total women</b>	<b>0</b>

<b>Total (men+women)</b>	0
Total from EAP	0

**Part G - Fall Staff - Full-time instruction/research/public service staff - Totals****Total number of full-time staff whose primary responsibility is instruction, research, and/or public service by gender and race/ethnicity****As of November 1, 2011**

	Total men	Total women	Total (men+women)
<u>Nonresident alien</u>	0	0	0
<u>Hispanic/Latino</u>	0	0	0
<u>American Indian or Alaska Native</u>	0	0	0
<u>Asian</u>	2	2	4
<u>Black or African American</u>	1	2	3
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	0
<u>White</u>	23	26	49
<u>Two or more races</u>	0	0	0
<u>Race and ethnicity unknown</u>	0	1	1
<b>Total</b>	26	31	57



Native Hawaiian or Other Pacific Islander								
White	12	23		23		1		59
Two or more races				1				1
Race and ethnicity unknown								0
<b>Total women</b>	14	26	0	28	0	1		69
<b>Total (men+women)</b>	24	31	5	32	1	2		95
Total from EAP	24	31	5	32	1	2		95



**Part J - Fall Staff - Part-time professional staff**

**Number of part-time staff by primary function/occupational activity, gender, and race/ethnicity**

**As of November 1, 2011**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Staff whose primary responsibility is instruction, research, and/or public service	Executive/administrative/managerial	Other professionals (support/service)
<b>Men</b>			
Nonresident alien			
Hispanic/Latino	1		
American Indian or Alaska Native			
Asian			
Black or African American	1		
Native Hawaiian or Other Pacific Islander			
White	34		0
Two or more races			
Race and ethnicity unknown			
<b>Total men</b>	<b>36</b>	<b>0</b>	<b>0</b>
<b>Women</b>			
Nonresident alien			0
Hispanic/Latino	2		
American Indian or Alaska Native			
Asian			
Black or African American	2		0
Native Hawaiian or Other Pacific Islander			
White	36		0
Two or more races	0		
Race and ethnicity unknown			

<b>Total women</b>	40	0	0
<b>Total (men+women)</b>	76	0	0
Total from EAP	76	0	0

**Part J - Fall Staff - Part-time non-professional staff**

**Number of part-time staff by primary function/occupational activity, gender, and race/ethnicity**

As of November 1, 2011

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Technical and paraprofessionals	Clerical and secretarial	Skilled crafts	Service/Maintenance
<b>Men</b>				
Nonresident alien		0		
Hispanic/Latino				
American Indian or Alaska Native				
Asian		0		
Black or African American		0		
Native Hawaiian or Other Pacific Islander				
White	0	0		
Two or more races				
Race and ethnicity unknown				
<b>Total men</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Women</b>				
Nonresident alien				
Hispanic/Latino		0		
American Indian or Alaska Native				
Asian		0		
Black or African American		0		
Native Hawaiian or Other Pacific Islander				

White	0	0		
Two or more races	0			
Race and ethnicity unknown				
<b>Total women</b>	0	0	0	0
<b>Total (men+women)</b>	0	0	0	0
Total from EAP	0	0	0	0

**Part J - Fall Staff - Graduate assistants and part-time grand total**  
 Number of part-time staff by primary function/occupational activity, gender, and race/ethnicity

As of November 1, 2011

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Total (includes Part-time Professionals and Part-time Non- professionals)	Graduate assistants	Part-time grand total (includes graduate assistants)
<b>Men</b>			
Nonresident alien	0		0
Hispanic/Latino	1		1
American Indian or Alaska Native	0		0
Asian	0		0
Black or African American	1		1
Native Hawaiian or Other Pacific Islander	0		0
White	34	3	37
Two or more races	0		0
Race and ethnicity unknown	0		0
<b>Total men</b>	<b>36</b>	<b>3</b>	<b>39</b>
<b>Women</b>			
Nonresident alien	0	1	1
Hispanic/Latino	2		2
American Indian or Alaska Native	0		0
Asian	0		0
Black or African American	2		2
Native Hawaiian or Other Pacific Islander	0		0
White	36	1	37
Two or more races	0		0
Race and ethnicity unknown	0		0

<b>Total women</b>	40	2	42
<b>Total (men+women)</b>	76	5	81
Total from EAP	76	5	81

**Part K - Fall Staff - Total number of staff****Total number of staff by employment status, gender, and race/ethnicity****As of November 1, 2011**

Gender and race/ethnicity	Full-time men	Full-time women	Part-time men	Part-time women	Total men	Total women
<u>Nonresident alien</u>	0	0	0	1	0	1
<u>Hispanic/Latino</u>	1	3	1	2	2	5
<u>American Indian or Alaska Native</u>	0	0	0	0	0	0
<u>Asian</u>	3	4	0	0	3	4
<u>Black or African American</u>	3	6	1	2	4	8
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	0	0	0	0
<u>White</u>	45	85	37	37	82	122
<u>Two or more races</u>	0	1	0	0	0	1
<u>Race and ethnicity unknown</u>	0	1	0	0	0	1
<b>Grand total</b>	52	100	<b>39</b>	<b>42</b>	91	142

**Part L - Fall Staff - New hires - Full-time instruction/research/public service staff - Faculty status**

Number of full-time permanent new hires whose primary responsibility is instruction, research, and/or public service by faculty status, gender, and race/ethnicity

(Hired full time between July 1 and October 31, 2011 and still on payroll of the institution as of November 1, 2011)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Faculty status			Without faculty status	Total
	Tenured	On tenure track	Not on tenure track/ no tenure system		
<b>Men</b>					
Nonresident alien					0
Hispanic/Latino					0
American Indian or Alaska Native					0
Asian					0
Black or African American					0
Native Hawaiian or Other Pacific Islander					0
White	0	1	0		1
Two or more races					0
Race and ethnicity unknown					0
<b>Total men</b>	0	1	0	0	1
<b>Women</b>					
Nonresident alien					0
Hispanic/Latino					0
American Indian or Alaska Native					0
Asian					0
					1



Black or African American	0	0	1			
Native Hawaiian or Other Pacific Islander						0
White	0	0	1			1
Two or more races						0
Race and ethnicity unknown						0
<b>Total women</b>	0	0	2	0	0	2
<b>Total (men+women)</b>	0	1	2	0	0	3





**Part L - Fall Staff - New hires - Totals****Total number of full-time permanent new hires by gender and race/ethnicity****(Hired full time between July 1 and October 31, 2011 and still on payroll of the institution as of November 1, 2011)**

	Total men	Total women	Total (men+women)
<u>Nonresident alien</u>	0	0	0
<u>Hispanic/Latino</u>	0	0	0
<u>American Indian or Alaska Native</u>	0	0	0
<u>Asian</u>	0	0	0
<u>Black or African American</u>	0	2	2
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	0
<u>White</u>	2	1	3
<u>Two or more races</u>	0	0	0
<u>Race and ethnicity unknown</u>	0	0	0
<b>Grand total</b>	<b>2</b>	<b>3</b>	<b>5</b>

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### **Human Resources Survey Evaluation**

**Were any staff members difficult to categorize? If so, please explain in the box below.**

**Summary**

### Human Resources Component Summary (Applicable to Degree-granting institutions and Related Administrative Offices)

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2012.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or [ipedshelp@rti.org](mailto:ipedshelp@rti.org).

#### Number of staff by employment status and primary function/occupational activity: Fall 2011

Primary function/occupational activity	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
<b>Total number of staff</b>	152	76	177
<b>Professional staff</b>	112	76	137
Staff whose primary responsibility is instruction, research, and/or public service	57	76	82
Primary instruction	0	0	0
Instruction/research/public service	57	76	82
Primarily research	0	0	0
Primarily public service	0	0	0
Executive/administrative/managerial	24	0	24
Other professionals (support/service)	31	0	31
<b>Non-professional staff</b>	40	0	40
Technical and paraprofessional	5	0	5
Clerical/secretarial	32	0	32
Skilled crafts	1	0	1
Service/Maintenance	2	0	2

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff from the Employees by Assigned Position (EAP) section of the IPEDS HR component and adding one-third of the total number of part-time staff from the EAP section. Graduate assistants are not included in the above figures. Many of the FTE figures are included in the DFR.

#### Salaries of full-time instructional staff by contract length and academic rank: Academic year 2011-12

**Salaries of full-time instructional staff by contract length and academic rank:  
Academic year 2011-12**

Academic rank	Reported values				Equated 9-month	
	Full-time instructional staff on 9/10-month contracts		Full-time instructional staff on 11/12-month contracts		Number of staff	Average salaries
	Number of staff	Salary outlays	Number of staff	Salary outlays		
<b>All Ranks</b>	53	\$3,980,531	4	\$194,099	57	\$72,620
Professor	6	\$558,614			6	\$93,102
Associate professor	10	\$880,416			10	\$88,042
Assistant professor	18	\$1,372,772	2	\$109,027	20	\$73,099
Instructor	19	\$1,168,729	2	\$85,072	21	\$58,968
Lecturer						
No academic rank						

NOTE: The above data are based on the Salaries section of the IPEDS HR component. The number of equated 9-month full-time instructional staff is the sum of staff on 9/10-month and 11/12-month contracts. The equated 9-month average salaries of full-time instructional staff (by rank) are calculated by multiplying the salary outlays (by rank) for staff on 11/12-month contracts by 0.8182 then adding the salary outlays (by rank) for staff on 9/10-month contracts. The resulting sum is then divided by the number of equated 9-month full-time instructional staff (by rank) to determine an average salary for each rank. Salaries of full-time instructional staff on less-than-9-month contracts are not collected. Also, salaries of medical school staff are not collected. The equated 9-month average salaries are included in the DFR.

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**Edit Report**

Human Resources

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**There are no errors for the selected survey and institution.**