

## Parking Information

Parking permits are required to park at the University of South Florida, Tampa Campus, 24 hours a day, seven days a week. Permit types are used to designate parking locations on campus. Each permit type is restricted to the parking location that matches the letter on the permit from 7:00 a.m. to 5:30 p.m., Monday through Friday. After 5:30 p.m. students may park in any lot. Park-n-Ride permits are required to park in designated park-n-ride designated lots from 7:00 a.m. to 5:30 p.m. on Friday.

Parking Permits may be purchased from Parking and Transportation Services online at: [www.usf.edu/parking\\_services](http://www.usf.edu/parking_services) or at the PATS Building located at 4202 Fowler Avenue, PSB 101

## Identification Card USF Card

How much is the USFCard?

The cost for your original card is \$10.00 and any replacement cards is \$15.00 each.

Where do I obtain a USFCard?

Tampa Campus USFCard Center is located in the Marshall Student Center, room 1505. Normal hours of operation are: Monday through Thursday, 9:00 a.m. to 6:00p.m. and Friday, from 9:00 a.m. to 5:00 p.m. For more information, please call (813) 974-2357.

## E-Mail Accounts

After registering, Senior Citizen Audit students can establish a University e-mail account. Contact Academic Computing, located in Library, room 117, call (813) 974-1222 or visit their website: <http://www.usf.edu/it/>

Having difficulty using the USF online schedule? The Office of the Registrar provides an online tutorial for The OASIS Student Schedule Search. Just click the "How To" link on the Registrar's Office Home Page, for instructions on using the OASIS Student Search.

### University of South Florida Office of the Registrar

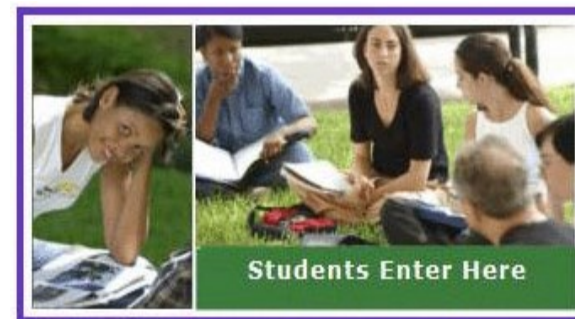
Phone: (813) 974-2000

Fax: (813) 974-5271

Email: [AskTheRegistrar@usf.edu](mailto:AskTheRegistrar@usf.edu)

SVC 1034  
4202 East Fowler Avenue  
Tampa, Florida 33620

# Senior Citizen Registration Guide



USF welcomes Florida residents who are 60 years or older to discover course enrollment opportunities and lifelong learning. This guide is designed to assist you as you navigate the USF Tampa Campus. Be sure to read the General Information section of this guide to learn about USF policies and procedures which pertain to the Senior Citizen student.

*Big Ideas. Big Opportunities.*

# GENERAL INFORMATION FOR SENIOR CITIZEN REGISTRATION

## Registration Instructions

Download the Registration Form from:  
<http://www.registrar.usf.edu/>.

Please complete and mail or fax the completed form to The Office of the Registrar by the 5<sup>th</sup> day of the semester. Fax number is: (813) 974-5271.

The Registrar's Office will process registration forms by 5:00 p.m. on the 6<sup>th</sup> day of the semester. Students do not need to be present as forms are processed automatically.

Registration forms submitted prior to the 6<sup>th</sup> day of the semester will be held until the registration date.

No registrations will be processed on the Tampa Campus after the 6<sup>th</sup> day of the term.

A printed copy of the registration schedule may be picked up from the Office of the Registrar on the 7<sup>th</sup> day of class. ***Please do not attempt to pay the fees listed on the Registration Schedule. They will be waived by the Cashier's Office.***

The student may also verify enrollment on

OASIS <http://usfonline.admin.usf.edu/>

New and Former Students should download, complete, and submit the Immunization and Medical History Form from: <http://www.shs.usf.edu/immunization/immunization-forms.aspx>, or by contacting Student Health Services (813) 974-4056. This form should be submitted directly to Student Health Services. Please do not send your confidential health information to the Office of the Registrar.

## The Registration Process

### Space Available Registration

Senior Citizen Audit registration is on a "space available" basis. Many high demand courses are already filled by degree-seeking students prior to the Senior Audit Registration date therefore students may not pre-register for courses for which they plan to use the Senior Citizen Tuition Waiver. The waiver will not be processed if a Senior Citizen pre-registers and then submits a Senior Citizen tuition waiver form for those courses.

### Course Approval/Permission

Many courses require departmental approval, prerequisites or have other restrictions which limit registration. If you are aware of those restrictions, you may request the necessary permits in advance of registration. There is a Registration Worksheet form to accomplish this. Additionally, permits may be submitted electronically in OASIS by the issuing department.

Under no circumstance will notes on plain paper without department letterhead be accepted.

### Waiver

It is the student's responsibility to complete and submit the waiver form allowing sufficient time for the form to reach The Office of the Registrar by the registration deadline.

### Immunization/Medical History

All students, including senior citizen tuition waiver students are required to meet **current** Immunization and Medical History requirements for participation in on-campus courses. Submit your Immunization/Medical History documentation to Student Health Services (813) 974-4056. The form is online at:  
<http://www.shs.usf.edu>.

## Residency

Florida Residency for In-State Tuition Status: To qualify for in-state tuition, you must be a U.S. citizen, Permanent Resident Alien (with "green card") or a legal alien granted indefinite stay by the U.S. Bureau of Citizenship and Immigration Services.

You must have established a primary residency in Florida and have maintained a physical presence in Florida for at least 12 months prior to the first day of classes and provide proper supporting documents.

You must provide the following, as proof of Florida Residency:

Florida Drivers' License, or Florida ID card issued by The Department of Motor Vehicles, Florida Motor vehicle registration, or Florida voter's registration. *NOTE: Please provide the State, number, and original issue date of your drivers' license rather than any renewal dates.*

Documents supporting the establishment of legal residence must be dated, issued, or filed 12 months before the first day of classes.