

Withdrawal for Military Service



UNIVERSITY of
SOUTH FLORIDA

Student Success
Office of the Registrar

This form is used by students wishing to withdraw from courses due to active military service (F.S. 1004.07). Students may withdraw from individual courses or from all courses during the current term or within six months after a term has ended. Separate forms are required for multiple terms. Submit completed Withdrawal for Military Service form including all required supporting documentation to the Office of the Registrar at registrarupdates@usf.edu.

Upon review, students will receive a grade of WC, Withdrawal with Cause, on their academic transcript for the courses listed. Course withdrawals due to active military service are processed without penalty and students are not responsible for tuition and fees.

I. Student Information

Last Name _____ First Name _____

USF ID Number _____ USF Email _____

Street Address _____

City _____ State _____ ZIP _____ Phone _____

Major _____

II. Supporting Documentation Required

Students withdrawing due to active military service must submit official military orders with this request. Documentation must include dates of service which coincide with affected term dates.

III. Withdrawal Information

Year _____ Semester (please select one): Fall Spring Summer A Summer B Summer C

Subject	Course Number	Section	CRN	Credit Hours	Course Title

IV. Benefits

Did you use Veterans Benefits or Tuition Assistance for the term indicated? Yes No

Student Signature _____ Date _____

FOR OFFICE USE ONLY:

Request reviewed and approved: _____ Date _____

WC grades assigned by: _____ Date _____

Fee Adjustment processed by: _____ Date _____

Office of the Registrar	Tampa campus 4202 E. Fowler Ave., SVC 1034 Tampa, FL 33620	St. Petersburg campus 140 7th Ave. S., BAY 102 St. Petersburg, FL 33701	Sarasota-Manatee campus 6350 N. Tamiami Trail, SMC C107 Sarasota, FL 34243	Submit to: registrarupdates@usf.edu
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