

## Final Exam Guide

Office of the Registrar  
St. Petersburg Campus

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday
December 5	December 6	December 7	December 8	December 9	December 10
Block Finals	Block Finals	Standard Finals	Standard Finals	Standard Finals	Standard Finals

### INSTRUCTIONS FOR FINAL EXAMS

- **Fall 2020:** After Thanksgiving break, **all courses** (regardless of instructional method) will be delivered online with no face-to-face meetings scheduled through the end of the final exam period.
- **Effective Fall 2020**, for each fall and spring semesters, the last full week of classes before final examinations is designated as **Test Free Week**. The intent of this policy is to establish a one week period of substantial and predictable study time for student. (See Policy 10-005 for further details)
- If you have a conflict or a question, please contact the Academic Space & Course Management at 727-873-4645 or by email at [usfsp-academicspace@usf.edu](mailto:usfsp-academicspace@usf.edu).
- If a class does not meet at one of the time blocks listed on the matrix, the instructor should contact the Office of the Registrar by email at [usfsp-academicspace@usf.edu](mailto:usfsp-academicspace@usf.edu) to obtain a suggested exam timing. The instructor is responsible for notifying students of the scheduled exam time.
- Common Finals **MUST** be scheduled only during the specified Block Examination periods on Saturday and Sunday.
- When time-of-class examinations conflict, the course with the higher number will take priority. Instructors giving make-up exams will make the necessary adjustments.

**USF Tampa:** <https://www.usf.edu/space/documents/final-exam-matrix.pdf>

**USF Sarasota/Manatee:** <http://catalog.usfsm.edu/general-information/academic-calendar/>

# Block Exam Schedule

Fall 2020

Block Examinations are scheduled below. Please check the course numbers to see the date and time of your Block Examination.

Exam Date	Time	Courses
<b>Saturday, Dec 5</b> <i>Block Exams</i>	7:30am – 9:30am	MAC 1147
	10:00am – 12:00pm	CHM 2045
	12:30pm – 2:30pm	CHM 2046
	3:00pm – 5:00pm	CHM 2210
	5:30pm – 7:30pm	CHM 2211
	8:00pm – 10:00pm	
<b>Sunday, Dec 6</b> <i>Block Exams</i>	7:30am – 9:30am	
	10:00am – 12:00pm	
	12:30pm – 2:30pm	
	3:00pm – 5:00pm	
	5:30pm – 7:30pm	
	8:00pm – 10:00pm	

All other classes not covered in the Block Examination Schedule will follow the Standard Final Exam Matrix below.

# Standard Final Exam Matrix

Fall 2020

All other synchronous and face-to-face classes not covered in the Block Examination Schedule will follow the matrix below. These exams will be online. This serves as a guide to facilitate a conflict free exam week.

Exam Date	Time	Multiple Day Meetings	Single Day Meetings
<b>Monday, Dec 7</b>	7:30am – 9:30am	MW 8:00AM–9:15AM	
	10:00am – 12:00pm	MW 11:00AM–12:15PM MW 11:00AM–12:45PM	
	12:30pm – 2:30pm	MW 1:00PM–2:15PM	M 1:00PM–3:30PM
	3:00pm – 5:00pm	MW 2:30PM–3:45PM	
	5:30pm – 7:30pm		M 6:00PM–8:30PM
	8:00pm – 10:00pm		F 1:00PM–3:30PM
<b>Tuesday, Dec 8</b>	7:30am – 9:30am	TR 8:00AM–9:15AM	
	10:00am – 12:00pm	TR 11:00AM–12:15AM TR 11:00AM–12:45PM	
	12:30pm – 2:30pm	TR 1:00PM–2:15PM	T 1:00PM–3:30PM
	3:00pm – 5:00pm	TR 2:30PM–3:45PM	
	5:30pm – 7:30pm		T 6:00PM–8:30PM
	8:00pm – 10:00pm	Make-up Exams	
<b>Wednesday, Dec 9</b>	7:30am – 9:30am	MW 9:30AM–10:45AM	
	10:00am – 12:00pm	MW 4:00PM–5:15PM	
	12:30pm – 2:30pm		W 1:00PM–3:30PM
	3:00pm – 5:00pm		
	5:30pm – 7:30pm		W 6:00PM–8:30PM
	8:00pm – 10:00pm	Make-up Exams	
<b>Thursday, Dec 10</b>	7:30am – 9:30am	TR 9:30AM–10:45AM	
	10:00am – 12:00pm	TR 4:00PM–5:15PM	
	12:30pm – 2:30pm		R 1:00PM–3:30PM
	3:00pm – 5:00pm		
	5:30pm – 7:30pm		R 6:00–8:30PM
	8:00pm – 10:00pm	Make-up Exams	