# TROLLEY MAINTENANCE LOG

**Trolley Serial #:**

Intake HEPA Change: /  Exhaust HEPA Changed: /

<table>
<thead>
<tr>
<th>Date</th>
<th>Initials</th>
<th>Air Exhaust Pre-Filter Δ</th>
<th>Intake Pre-filter &amp; Hoses Cleaned</th>
<th>Air Intake Pre-Filter Δ</th>
<th>Trolley Certified</th>
<th>HEPA Filters Δ/Decon</th>
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- **Trolley Air Exhaust Pre-Filter is changed every 2 weeks**
  1. With trolley running pre-filter is spritzed w/Sporicidin & bagged-out.
  2. Trolley exhaust area is wiped w/Sporicidin & new filter installed.
  3. Dirty exhaust filter bag is spritzed w/Sporicidin & removed for disposal

- **Trolley Rack Hoses are changed every 3 months**
  1. Hoses are removed & capped with glove – do not create aerosols.
  2. Hoses are spritzed w/Sporicidin & removed to dirty CW for cleaning/decon

- **Trolley Air Intake Pre-Filter is changed/sanitized every 12 months**

- **Trolley Certification** every 12 months

- **Trolley HEPA Filters Δ/Decon** = 3 yrs/as needed - indicate intake (IT) or exhaust (EX) HEPA

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CMDC #214
Effective 7/15