Disclosure of Research Related COIs

University policies and federal regulations require investigators to disclose external interests and relationships related to their research. Below are some key points for disclosure and review of research-related COIs.

**When do I submit a disclosure?**

Investigators on research funded by *any* federal agency or an organization that has adopted the U.S. Public Health Service objectivity in research regulation must have a current Interest Inventory at proposal and at time of award, certify it annually throughout an award, and update it within 30 days of acquiring a new Significant Financial Interest (SFI). An Investigator is “anyone responsible for the design, conduct or reporting” of a project.

Investigators with a SFI related to a USF System research project, no matter the funding source, must submit a Project Specific Disclosure as soon as they learn the project will be funded, *prior* to engaging in the related research.

**What do I disclose?**

On the Interest Inventory, disclose any SFIs related to your institutional responsibilities (in the previous 12 months):

- More than $5,000, when combined, remuneration from AND equity in a publicly traded entity.
- More than $5,000 in remuneration from OR any equity in a non-publicly traded entity.
- Proprietary interests (e.g. patents, trademarks, copyrights, licensing agreements). A proprietary interest is considered to be present as soon as a patent is granted or an option or license agreement is executed (including option and license agreements for provisional patents, patent applications, etc.).
- Position as director, officer, partner, trustee or member of board of directors (with or without compensation).
- Reimbursed or sponsored travel (as required, instructions can be found on the Interest Inventory form).

**Where do I disclose?**

Through the eCOI module located in ARC: [https://arc.research.usf.edu/Prod](https://arc.research.usf.edu/Prod)

**What happens to my disclosure?**

For more information please visit: [https://www.usf.edu/research-innovation/research-integrity-compliance](https://www.usf.edu/research-innovation/research-integrity-compliance) or call the USF Conflict of Interest Program Office at 813-974-5638.