NOTE: If a consultant is included as senior or key personnel, this memo may not be used and [Forms A/B](https://www.usf.edu/research-innovation/research-integrity-compliance/ric-programs/conflict-of-interest/subrecipient-fcoi-policy.aspx) should be collected from the Investigator.

CONSULTANT MEMO

DATE:

TO: USF Research Integrity and Compliance COI Program (coi-research@usf.edu)

FROM (USF PI):

RE: INVESTIGATORS ON APPLICATION xxx –xxxxxx

The individual(s) named below, who is named as a consultant on the proposal “ …..”, will not be responsible for the design, conduct or reporting of the research:

Jane DOE, MD – Professor, University of Nowhere

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PI Signature