**REVISED BUDGET REQUEST (Form # 5)**

Submit to: **Melody Spencer** at email address: Research Internal Awards Program

[rsch-internal-awards-program@usf.edu](mailto:rsch-internal-awards-program@usf.edu)

|  |  |
| --- | --- |
| 1. Total amount requested from Conference Support Grant **only:** | $ |
| 1. List below expenses to charge Conference Support Grant |  |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **Total expenses to charge Conference Support Grant:** | $ |
|  |  |
| 1. Anticipated number of attendees: |  |
| 1. Anticipated income from registration fees: | $ |
| 1. Other income anticipated to generate from conference | $ |
| **Total Estimated Income from Conference:** | $ |
| 1. Current Funding Available for Conference (include sources): **Mandatory question, answer and be specific** |  |
|  | $ |
|  | $ |
|  | $ |
| **Total Current Funding:** | $ |
| 1. Other Pending Funding (internal and external) Expected for Conference (include sources): **Mandatory question, answer and be specific** |  |
|  | $ |
|  | $ |
|  | $ |
| **Total estimated pending funding for conference:** | $ |

**REVISED BUDGET JUSTIFICATION (Form # 6)**

Single-spaced outline format is permitted. Explain the relevance of each budget item to the outcomes of the project.

For large expenditures, the proposal will be strengthened by demonstrating that competitive quotes have been obtained.

**This paragraph may be removed to provide additional space.**