

DATA USE AGREEMENT INTAKE WORKSHEET

 PI First Name PI Last Name URA First Name URA Last Name

PI email: _____ URA email: _____

 College Department Associated Project ID (if applicable)

Is the DUA related to Primary or Subcontract Project? YES ___ NO ___ (If YES, Provide Supporting Documents)

Is this DUA: NEW/INITIAL ___ RENEWAL ___ EXTENSION/AMENDMENT ___

Project Title

Contracting Entity/Agency

Agency Point of Contact (name, phone, email, website)

Individuals who should receive Notifications about this DUA:

Name	Role on Project

Are you collaborating with any Non-USF persons or other Institutions on this project? YES NO

Project Team Information:

Name	Role	Desktop-Laptop-Other	Machine Name	Service Tag	Bldg/Room

Machine Name Example **C068261**

Service Tag Example 

Project Workspaces:

For the rooms listed above, do they have:

Bldg/Room	Room Access	Privacy Concerns	Type of Space

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Provide a Brief Summary of the Project:

Will USF provide data to another entity? YES ___ Entity: _____ NO ___

Will the Sponsor provide a system or technology as part of this agreement? YES ___ NO ___ Unsure ___

Will the data related to this DUA be combined or otherwise linked to data received under other DUA(s)?
YES ___ (please provide other documents) NO ___

For this DUA, how will the data be:

- Collected: _____
- Received: _____
- Processed: _____
- Shared: _____
- Stored: _____

Does this project involve Humans Subjects? YES ___ NO ___ Unsure ___ Approved IRB # _____

Does this project involve Animals? YES ___ NO ___ Unsure ___ Approved IACUC # _____

Does this project require compliance with regulations, such as ITAR, EAR, or FAR clauses? YES ___ NO ___ Unsure ___

If YES or Unsure, send this completed Worksheet with DUA and associated award documents, IRB approval, etc. as a separate attachment to cwalters@usf.edu

If NO, send this completed Worksheet with DUA and associated award documents, IRB approval, etc. as a separate attachment to datause@usf.edu

Additional Comments/Notes: