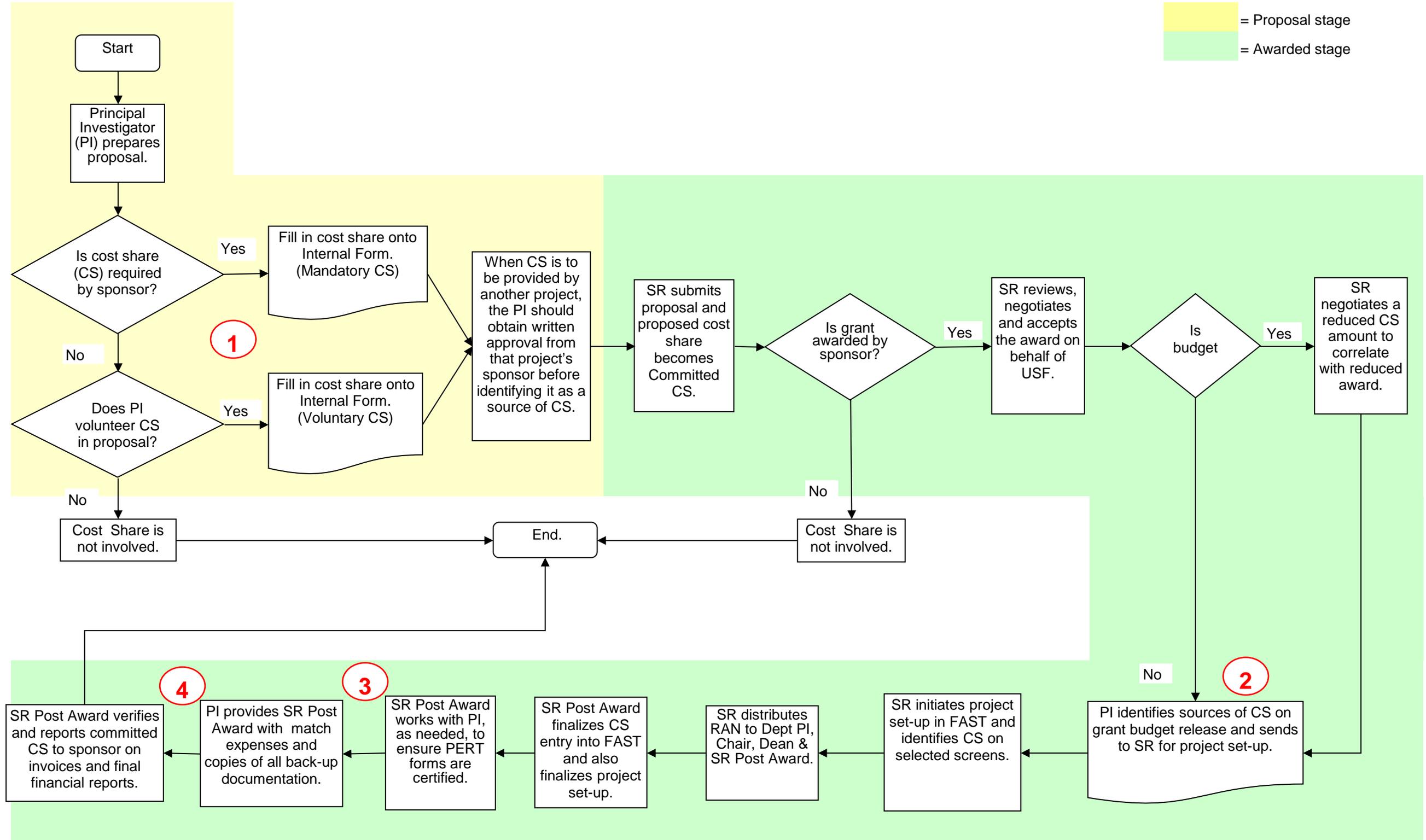


Sponsored Research Cost Share Flowchart

= Proposal stage
 = Awarded stage



1. Identify Resources:

- if 3rd party obtain a letter of commitment to include with proposal
- if USF equipment match, complete and forward memo to applicable parties
- if USF personnel identify % of time to be spent on project
- if other project obtain written approval from project's sponsor

3. PERT

- PI works with department staff each semester to document employee from 1 who will provide CS

2. Identify Resources:

- if 3rd party forward a copy of the 3rd PartyInKindMatch form to party
- if USF identify the chartfield strings
- if project include project number and chartfield string

4. Reporting information to SR Post Award

- PI communicate to department when an item to be requisitioned is being cost shared to the project
- Department staff complete pay distribution with correct GEMS code
- Ensure that effort reports are generated and certified correctly
- Submit 3rd Party / Inkind / Match memo as CS is completed