



USF System   USF   USFSP   USFSM

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**Responsible Office:** Student Affairs and Student Success

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## **I. PURPOSE & INTENT**

The University of South Florida System (USF System) is made up of modern, public, dynamic, and urban institutions that encourage responsibility and respect among all members of the campus community: faculty, staff, students, alumni and guests. When consuming alcohol on campus or at USF System functions, it is necessary to make choices that demonstrate personal responsibility and respect for others, community property and the USF System as a whole. Moreover, behaviors and practices regarding the use of alcohol and drugs must comply with local, state and federal laws and regulations. As a learning community we understand and anticipate individual, responsible decision-making. To that end, the USF System will continue to articulate expectations and regulations, offer education-based opportunities, and support an environment that facilitates individual and community awareness to enable informed choices and the principle of evolving, engaged citizenship. USF System's commitment to education and intervention includes programming and training for students, staff, and faculty on the responsible use of alcohol and the dangers of substance and drug abuse.

In order to ensure the health, safety, and well-being of all members of the USF System community, this Policy provides guidelines regarding the consumption, sale, and serving of alcoholic beverages on USF System\* campuses, with the exception of those properties under the control of a DSO or corporate affiliates.

*\*USF System Institutions may have designated facilities, buildings and different titles for personnel, offices or facilities. Students, faculty and staff must check with their individual campuses and apply System-wide regulations in conjunction and consistent with the specific characteristics and guidelines applicable to those Institutions.*

## **II. STATEMENT OF POLICY**

As an open public university, the USF System does not prohibit the legal consumption of alcohol on its campuses. We recognize that as part of a well-planned and structured program, the serving and consumption of alcohol may take place. Therefore, the intent of this Policy is to establish guidelines and procedures for the legal and responsible use of alcohol at USF System campus events. The use of alcoholic beverages by members of the USF System community is at all times subject to the applicable alcoholic beverages laws and ordinances of the State of Florida, and the city and county of each USF System Institution. No person may sell, furnish or give alcohol to any person under the age of twenty-one (21).

### **III. DEFINITION OF TERM**

- A. Event:** An event is a function on a USF System campus which is either publicized, open to the general public or broader campus community, or which may include people under the age of 21. Small departmental or unit functions which are not open to the public or broader campus community, are not widely publicized, or do not include people under the age of 21, would not be considered an event under this Policy and an approval process is not required, excluding Marshall Student Center. If you are uncertain about whether you need to obtain approval, you are encouraged to check with your Dean or Vice President.

### **IV. USE OF ALCOHOLIC BEVERAGES**

The use of alcoholic beverages by members of the USF System community is at all times subject to the applicable alcoholic beverages laws and ordinances of the State of Florida, and the city and county of each USF System Institution. No person may sell, furnish or give alcohol to any person under the age of twenty-one (21).

- A. Individual Responsibility:** All USF System-related participants (students, faculty, staff and invited guests) at USF System events where alcohol is being served must be able to provide a valid USF System identification card (if applicable) and a state issued legal form of identification which indicates birth date upon request to gain entrance into the event.
- B. Approved Events and Designated Areas:** Consumption of alcohol on USF System campuses is limited to approved events and areas designated for sale and consumption of alcohol. All events as defined by this Policy must be approved. It is recommended, and in specific instances may be required, that any person serving alcohol complete beverage server training (BST). Any individual failing to comply may be found in violation of USF System regulation, policy, city ordinance, and applicable state laws and may be subject to prosecution.
- C. Undergraduate Student Sponsored Events:** Organizers of undergraduate student sponsored events involving the use of alcohol must comply with the processes outlined for each USF System Institution. The links to specific USF System Institution processes are available as noted. If a specific process has not been developed for a specific USF System Institution, the Tampa Campus process may be used as a general guideline with titles and offices unique to each USF System Institution applied as appropriate.

USF Tampa Reservation Process for Events with Alcohol	<a href="http://msc.usf.edu/doc/ems/alcohol.pdf">http://msc.usf.edu/doc/ems/alcohol.pdf</a>
USF Tampa Approval Form for Events with Alcohol	<a href="http://ctr.usf.edu/alcohol/event/default.htm">http://ctr.usf.edu/alcohol/event/default.htm</a>
USF St. Petersburg Event Reservations and Guidelines	<a href="http://www.usfsp.edu/usc/files/2012/08/USC-New-Reservations-Procedures-and-Guidlines.pdf">http://www.usfsp.edu/usc/files/2012/08/USC-New-Reservations-Procedures-and-Guidlines.pdf</a>
USF St. Petersburg Request for Event with Alcohol	<a href="http://www.usfsp.edu/usc/files/2012/08/Student_Org-Space-Reservation-Request-Form.pdf">http://www.usfsp.edu/usc/files/2012/08/Student_Org-Space-Reservation-Request-Form.pdf</a>
USF Sarasota-Manatee Alcohol Permit Application	<a href="http://www.usfsm.edu/students/sa/documents/alcohol%20permit%20application.pdf">http://www.usfsm.edu/students/sa/documents/alcohol%20permit%20application.pdf</a>

- D. Non-undergraduate Student Sponsored Events:** Organizers of non-undergraduate student sponsored events such as graduate, professional, faculty, staff, USF System-related groups and organizations (e.g. Alumni Association), and non-USF System groups) should request approval for the event from the appropriate Vice President, System Official, or Dean. The appropriate USF System police representative must be notified of all approved events.
- E. Intramural Sports and Intercollegiate Athletic Contests:** Alcoholic beverages may not be consumed or served during USF System Intramural Sports contests or Intercollegiate Athletic contests taking place on USF System premises unless (1) the USF System has granted the authority to the Direct Support Organization (DSO) to host such events and the DSO has authorized the event or (2) in conjunction with a specific fund raising or alumni relations event that has been approved as set forth in (C.) above and the alcoholic beverage service is served in a specified controlled location and provided by an outside entity that is appropriately licensed and insured.
- F. Direct Support Organizations (DSO):** The USF System rents space from Direct Support Organizations (such as the Sun Dome) for specific activities including athletic and entertainment events and DSO sponsored events on USF System property. DSOs that are licensed, insured or otherwise permitted to sell and/or serve alcohol under state or local policies may do so provided that they adhere to the security needs at the events based upon location, activity, age of attendees and related security factors. If the

event takes place on a DSO property or at a DSO sponsored event, the activity is defined as a DSO hosted event and the alcohol sold or served by the DSO is permitted.

**V. SELLING OR SERVING ALCOHOL**

All state and local liquor licensing requirements must be complied with in order to sell or serve alcohol on USF System property. Although the President may approve the sale of alcoholic beverages on all campuses, only the Division of Alcoholic Beverages and Tobacco can issue the license required to sell alcohol in the state of Florida. Alcoholic beverages are only authorized for sale by liquor licenses and limited to designated locations and conditions, including days and hours as directed by the indicated authority, or their designee. Reduced-priced alcohol sales are prohibited at USF System events and at USF System facilities. The designated facilities manager at each USF System Institution shall maintain a list of those facilities authorized to sell alcoholic beverages and the terms of that authorization. Additional guidelines for serving alcohol may be found at: <http://ctr.usf.edu/alcohol/>.

**VI. HOUSING AND RESIDENTIAL EDUCATION**

The possession and consumption of alcohol is a privilege provided to those of legal age living within on-campus housing with certain restrictions. These restrictions are designed to ensure the safety and well-being of all students. Any behavior deemed disruptive that interferes with the rights of students due to alcohol consumption will lead to disciplinary action. Further information may be obtained directly from the USF Departments of Housing and Residential Education.

USF Tampa Housing and Residential Education Policies	<a href="http://www.housing.usf.edu/resources/policies/">http://www.housing.usf.edu/resources/policies/</a>
USF St. Petersburg Housing and Residential Education Policies	<a href="http://www.usfsp.edu/housing/files/2015/05/Updated-Handbook.pdf">http://www.usfsp.edu/housing/files/2015/05/Updated-Handbook.pdf</a>

**VII. OFFICE OF FRATERNITY & SORORITY LIFE**

The USF Greek Life Social Event Planning Guide provides policies and procedures established to reduce risk probability, exemplify and uphold fraternal values, and increase the safety of Greek members, new members, fellow students, and alumni during Fraternity/Sorority social events involving alcohol.

Refer to the following link for USF Fraternity & Sorority Life Policies and Procedures:  
[http://usfgreeklife.com/page.php?parent\\_id=&page\\_id=15380](http://usfgreeklife.com/page.php?parent_id=&page_id=15380)

## **VIII. STUDENT CODE OF CONDUCT AND POSSIBLE SANCTIONS**

**A. Student Code of Conduct:** Failure to abide by this USF System Alcohol Policy (30-023) and all USF System protocols and policies and state and federal law regarding alcohol is prohibited by the Student Code of Conduct. Specific Code of Conduct standards include but are not limited to:

1. The sale of, or intent to sell, alcohol without a proper license.
2. Providing alcohol to any person who is not of legal age to possess or consume alcohol.
3. Possession or consumption of alcohol by persons not of legal age.
4. The operation of a motor vehicle by a person under the age of 21 while having a blood alcohol level of .02 or higher.
5. The operation of a motor vehicle, by an individual of any age, under the influence of alcohol.
6. The consumption of alcohol on streets, according to local ordinance.
7. Public intoxication.
8. Conducting an open house party which can include, but is not limited to, an event at which minors may possess or consume alcohol.
9. Attending class, an organizational meeting or other USF System event that is specific for an educational gain while under the influence of alcohol is a violation.

**B. Sanctions under the Student Code of Conduct:** Violations of this Policy by an employee or student is grounds for disciplinary action up to and including termination or expulsion in accordance with applicable USF System rules and/or collective bargaining agreements. Such disciplinary actions also may include reprimand or suspension. Student organizations also may be sanctioned for violation of these policies and laws. Such sanctions may range from written reprimand to revocation of recognition as a student organization. Students receiving financial aid may be subject to losing this assistance. Additionally, a violation may be reason for evaluation and treatment of a drug- and/or alcohol-use disorder or referral for prosecution consistent with local, state, and federal criminal law. Disciplinary action against a student or employee by the USF System does not preclude the possibility of criminal charges against that individual. The filing of criminal charges similarly does not preclude action by the USF System.

1. Parental Notification (See USF System Regulation [6.0021](#), Sec. (8), Student Code of Conduct): The USF System is committed to the success of its students both inside and outside of the classroom. Therefore, it is the USF System's goal to maximize students' learning and development, and promote their health, safety and welfare. In this regard, the USF System has implemented a Parental Notification Policy (PNP) in compliance with the request of the Florida Board of Education that is administered by the Office of Student Rights and Responsibilities. The PNP (USF System Regulation [6.0021](#) Sec (8)) permits the USF System the right to inform parents or guardians when their dependent student, under the age of 21, has been found in violation of the USF System alcohol and substance abuse policy.

In non-emergency situations, parents of dependent students, under the age of 21, will be notified in writing. However, in emergency situations, parents may be notified by an immediate phone call from a designated USF System official.

These guidelines do not preclude parental notification for other policy violations that may endanger the health, safety and well-being of a student or other individuals in the USF System community. In addition, Parental Notification may occur in health and safety emergencies regardless of the student's age or dependent status.

Students, whose parents are to be notified under these guidelines, will be informed before such notification occurs and given an opportunity to initiate contact with their parents.

## **IX. LOCAL, STATE AND FEDERAL LAWS AND PENALTIES**

Federal, state, and local laws prohibit the possession and use of alcohol by underage persons, distribution of alcohol to underage persons, sale of alcohol without a license and driving under the influence of alcohol. Penalties for violation of alcohol laws may include revocation of driving privileges, fines of thousands of dollars, and imprisonment. Additionally, the law outlaws possession, use and distribution of illegal drugs, including cocaine, heroin, LSD, PCP, marijuana and other narcotic drugs. Penalties for violation of drug laws include fines of thousands of dollars or more, imprisonment for up to 30 years and more, and other restrictions of civil liberties.

For your reference, we have listed links to those local laws below, however, the state of Florida and local municipalities have extensive regulations in this regard and should be referenced directly.

[City of Tampa Ordinances \(Chapter 3\)](#)

[Manatee County, Florida, Code of Ordinances \(Part II-Chapter 2-3\)](#)

[City of St. Petersburg Ordinances \(Part II-Chapter 3\)](#)

**X. PREVENTION AND INTERVENTION RESOURCES**

The USF System is deeply committed to the safety and well-being of the campus community. All Institutions in the USF System have developed educational, prevention, and treatment resources to support students and staff in making healthy and informed decisions related to alcohol. Below are links to the specific resources for each USF System Institution.

**A. Substance Abuse Prevention and Education**

<b><u>USF Tampa</u></b>	<b><u>USF St. Petersburg</u></b>	<b><u>USF Sarasota-Manatee</u></b>
<p><b><u>Students:</u></b></p> <p><u>Education:</u>  <a href="http://usfweb2.usf.edu/wellness/">http://usfweb2.usf.edu/wellness/</a></p> <p><u>Information &amp; Resources:</u>  <a href="http://ctr.usf.edu/alcohol/">http://ctr.usf.edu/alcohol/</a></p> <p>Assessment, Treatment and Referral            Counseling Center  <a href="http://www.usf.edu/counsel">www.usf.edu/counsel</a></p>	<p><b><u>Students:</u></b></p> <p><u>Prevention and Education:</u>  <a href="http://www.usfsp.edu/wellness/self-help/alcohol-other-drug-education-prevention/">http://www.usfsp.edu/wellness/self-help/alcohol-other-drug-education-prevention/</a></p>	<p><b><u>Students:</u></b></p> <p><u>Prevention and Education on Campus:</u>  <a href="http://www.ncf.edu/cwc">http://www.ncf.edu/cwc</a></p> <p><u>Treatment and Prevention off Campus:</u>  <a href="http://www.ncf.edu/crisis-services">http://www.ncf.edu/crisis-services</a></p>
<p><b><u>Staff:</u></b></p> <p><u>Magellan Health (USF’s EAP):</u>  <a href="http://www.magellanhealth.com">www.magellanhealth.com</a> or 1-800-327-8705</p>	<p><b><u>Staff:</u></b></p> <p><u>Magellan Health (USF’s EAP):</u>  <a href="http://www.magellanhealth.com">www.magellanhealth.com</a> or 1-800-327-8705</p>	<p><b><u>Staff:</u></b></p> <p><u>Magellan Health (USF’s EAP):</u>  <a href="http://www.magellanhealth.com">www.magellanhealth.com</a> or 1-800-327-8705</p>



**B. Where to Go for Help for Substance Problems on Campus**

<b><u>USF Tampa</u></b>	<b><u>USF St. Petersburg</u></b>	<b><u>USF Sarasota-Manatee</u></b>
<p><b><u>Students:</u></b></p> <p>Counseling Center/CASA: 813-974-2831</p>	<p><b><u>Students:</u></b></p> <p>Wellness Center: 727-873-4422</p>	<p><b><u>Students:</u></b></p> <p>Counseling &amp; Wellness Center: 941-487-4254</p>
<p><b><u>Staff:</u></b></p> <p>Magellan Health (USF's EAP): 800-327-8705</p>	<p><b><u>Staff:</u></b></p> <p>Wellness Center 727-873-4422</p>	<p><b><u>Staff:</u></b></p> <p>Counseling &amp; Wellness Center: 941-487-4254</p>

**C. Where to Go for Help for Substance Problems off Campus - Local**

<b><u>USF Tampa</u></b>	<b><u>USF St. Petersburg</u></b>	<b><u>USF Sarasota-Manatee</u></b>
<p>Drug Abuse Comprehensive Coordinating Office (DACCO) 1-855-322-2600 <a href="http://www.dacco.org">www.dacco.org</a></p> <p>Gracepoint 813-272-2958 <a href="http://gracepointwellness.org">http://gracepointwellness.org</a></p>	<p><b><u>Crisis Centers</u></b></p> <p>727-541-4628</p> <p><a href="#">Personal Enrichment Mental Health Services Florida: PEMHS</a></p>	<p><b><u>Crisis Centers</u></b></p> <p>941-782-4617</p> <p><a href="#">Manatee Glens Mental Health and Addictions Specialty Hospital and Outpatient Practice</a></p>

**XI. DRUG FREE WORKPLACE**

Refer to [USF System Drug Free Workplace Policy 0-610](#)

For additional information contact the USF Office of Human Resources.

## **XII. ALCOHOL AND DRUG TESTING**

Refer to the [USF System Alcohol and Drug Testing Policy 0-611](#)

For additional information contact the USF Office of Human Resources.

## **XIII. MEDICAL AMNESTY**

Refer to the [USF System Medical Amnesty Policy 30-004](#)

For additional information contact USF Student Affairs and Student Success.

**Current Responsible Office\*: Student Affairs and Student Success**

**\*Refer to the appropriate Responsible Office website for a current name of the Vice President or other Responsible Officer.**

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